

**SOUTHFIELD PUBLIC LIBRARY BOARD**  
**REGULAR MEETING NOTES**  
**WEDNESDAY January 11, 2017, 7 PM, SOUTHFIELD ROOM**

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Members Present: Euni Rose, Carole McCollough, Bernie Cohen, Terry Selman, Laura Mancini, Irv Lowenberg

- I. CALL TO ORDER – the meeting was called to order by President Rose at 7:00 pm.
  
- II. APPROVAL OF MINUTES
  - A. Regular Meeting of December 14, 2016 – Motion by McCollough to approve as presented, support by Cohen. Motion carried 5-0
  
- III. REQUESTS TO ADDRESS THE BOARD
  - A. Sharon Kelly-Person – COSA – Ms. Kelly-Person did not attend.
  
- IV. TREASURER’S REPORT
  - A. Revenue and Expenditure Reports for December 2016 – Motion to approve by Cohen, support by Mancini. Motion carried 5-0.
  - B. The board requested that Mayor Siver be invited to the next Board meeting to discuss the Northland artwork donations
  
- V. REPORTS
  - A. Deputy Librarian’s Report
    - a. Hired Amy Valesano as a Clerk 1 in support.
    - b. Outreach division has really done well during their coordinator’s maternity leave, exploring programs, scheduling displays, organizing storage areas, etc.
    - c. Building issues: funding for teen lighting project, new HVAC compressor & security light/camera upgrade to be brought before the LBA.
  - B. Arts Commission – no report as they have not met since last board meeting
  - C. LBA report – LBA is scheduled to meet tomorrow (1-12-17) at 2:00
    - a. Ewick will request figures for the Fund Balance & LBA balance for next meeting
    - b. Motion by Cohen to acquire a Library credit card for the City Librarian for library expenditures. Support by Mancini. Motion carried 5-0.
  - D. Friends Report – will meet next Wed. (1-18-17) at 3:00.
    - a. Request to remove the CLOSED sign from the BookShelf door as it is offputting.
    - b. Request to have BookShelf open more often
    - c. Ewick reported that Friends President Yolanda Haynes plans to attend ALA Midwinter
    - d. The Board advised that if the Friends do not pay Haynes’ registration fee, the library will do so.
    - e. Beall talked about the Trustee Alliance, part of Friends of Michigan Libraries (FOML). Motion by Cohen to join the Trustee Alliance, support by Selman. Motion carried 5-0.
    - f. Beall noted that there will be a Spring workshop for Friend & Trustees on March 24<sup>th</sup> at the Bloomfield Township Public Library and encouraged attendance. More info will be disseminated closer to the date.
    - g. Ewick suggested that the Friends board be invite to upcoming board training. Consensus that this is a good way to generate more collaboration.

VI. OLD BUSINESS – There was no old business.

VII. NEW BUSINESS

- A. Strategic Planning –Ewick shared that the management team is working on planning out what can be done in 2017; and prompted discussion within the board along similar lines. Mancini asked why SPL has a circulation rate so much lower than comparable libraries. Investigation is needed to answer that question, but major causes include community demographics, the reduction of hours and SPL’s smaller materials’ budgets. As a result of the discussion, Ewick & Beall will bring recommendations from the 2015 Schroer report to the February meeting.
- B. Ewick will attend Total Living Commission Jan. 25<sup>th</sup> @ 6:30 to share what the library is doing in Senior Citizen programming (see handout), and how we are working toward restoring hours.
- C. State of the City address: 3/20/17 at 11:30 (Best Western Premiere Hotel ) – Rose, Selman & McCollough stated they will attend.

VIII. ALL OTHER BUSINESS

- A. Programming – Ewick noted these upcoming programs
  - a. Internet: Fake News program Jan. 28<sup>th</sup> @ 3:00
  - b. Congresswoman Lawrence swearing in Jan. 17<sup>th</sup> @ 5:30
  - c. MLK Walk – library will have a table at the event on Monday 1-16-17
- B. Correspondence/Articles – Ewick shared the following information
  - a. By-Laws and City Charter info on the Library
  - b. Upcoming webinar from WebJunction for trustees 1-26-17 at 3:00
  - c. Two proposed letters to patrons
    - i. Patron walked out with a mesh library bag after being told it should not be taken. His proposed action was to place a \$20 fee on her library record. There was much discussion about how to proceed. Ewick was instructed to block the patron’s record. We should treat the instance as we would when banning a patron for any other misbehavior.
      - 1. Cohen made a motion to amend the schedule of fees to include library property such as these bags, retroactive to January 1, 2017. Support by Selman. 2-AYE votes: Cohen, Selman; 1-NAY vote: Mancini; 1-ABSTENTION: McCollough. Motion carried 2-1-1. There was more discussion after the vote. Matter will be revisited in February.
    - ii. Patron complained that the library should not put up the African American poster display until Black History month. She feels we do too much geared African Americans. Ewick had written a letter explaining that the posters are up to celebrate MLK day, and asked if the patron had suggestions for other types of displays. After board discussion, Ewick was instructed that no response needed to be made. Just let it go.
- C. Other – President Rose requested that the board member contact list be updated to include cell phone numbers. This will be done and distributed.

IX. PUBLIC COMMENTS – There were no public comments.

X. ADJOURNMENT – President Rose adjourned the meeting at 9:03 pm.

**Next Southfield Public Library Board meeting is scheduled for Wednesday, February 8, 2017 at 7pm.**