

**SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES
WEDNESDAY November 8, 2017, 7 PM
SOUTHFIELD ROOM**

MEMBERS PRESENT: Rose, McCollough, Mancini, Cohen STAFF: Ewick

- I. **CALL TO ORDER:** The meeting was called to order by President Rose at 7:05 pm.
- II. **ADOPTION OF THE AGENDA -** *Motion to approve the agenda by Cohen. Second by McCollough. Motion carried 3-0*
- III. **APPROVAL OF CONSENT AGENDA ITEMS**
 - A. Regular Meeting of October 11, 2017
 - B. October 2017 Treasurer’s Report
 - C. Correspondence/Articles

Motion to approve the consent agenda as presented was made by McCollough. Second by Cohen. Motion carried 4-0
- IV. **FORMAL REQUESTS TO ADDRESS THE BOARD –** No requests were received.
- V. **REPORTS**
 - A. Director’s Report
 - A. Personnel –
 - i. Hiring progresses slowly with interviews for the Library Services Aide 11-9-17 and then moving to hiring 2 Librarian I’s for Adult.
 - ii. 3 members of the management team are attending classes at the city
 - iii. Until more people are hired and trained, library is short-staffed in the adult division so administration has been filling in as needed.
 - B. Building
 - i. Exterior Lighting – LBA mtg 11-9-17 for approval of the winning bid by Great Lakes Power
 - ii. Window replacement – Purchasing Dept. is working to find other bidders for the project
 - iii. Teen Room Lights – still waiting for parts to complete project
 - iv. Sidewalk/parking lot project – completed, awaiting invoice
 - C. Other

- i. Art Donation – The Arts Commission would like to place an artwork entitled: Pioneer Family II in front of the library. The board discussed this possibility and declined to accept the piece. They feel it would be more appropriate at the Mary Thompson farm.

VI. BUSINESS

- a. Lathrup Village contract – Ewick distributed a handout with information on the issue. The board discussed various options. Ewick was tasked with setting up a meeting between city officials and board members in the near future.
- b. Handout policy – current policy does not provide outside groups to place their literature inside the library for distribution. The board reconsidered allowing such materials. They identified pros & cons for such a change but decided to maintain the current policy of not allowing free publications such as the Downtown Monitor in the library.

IX. BOARD MEMBER & PUBLIC COMMENTS

Rose: Congresswoman Brenda Lawrence has expressed interest in having the Library named after her.

Rose: Temple Emmanuel will be hosting Heidi on January 27-28 as she presents her one woman plays. Board members were invited to attend.

- X. ADJOURNMENT: *Motion to adjourn was made at 8:11 by McCollough. Second by Cohen. Motion carried 4-0.*

Next Library Board meeting is scheduled for Wednesday, December 13, 2017 at 7pm.