

SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES of WEDNESDAY July 12, 2017, 7 PM

Members Present: Euni Rose, Carole McCollough, Terry Selman, Howard Haynes
Staff present: David Ewick Guests: Councilman Ari Mandelbaum

- I. CALL TO ORDER – The meeting was called to order at 7:31 by President Rose, who welcomed new student representative Howard Haynes to the board.

- II. ADOPTION OF THE AGENDA - **Motion to approve the agenda as presented: McCollough. Second: Selman. Vote: 3-0 Motion carried.**

- III. APPROVAL OF CONSENT AGENDA ITEMS
 - A. Minutes of the Regular Meeting of May 10, 2017
 - B. June 2017 Treasurer’s Report
 - C. July 2017 Treasurer’s Report
 - D. Correspondence/Articles
 - a. Millennials are the most likely generation of Americans to use public libraries
 - b. Thank you letter from Kenneth James
 - c. Tax season update

Motion to approve the consent agenda as presented: Selman. Second: McCollough. Vote: 3-0 Motion carried.

- IV. FORMAL REQUESTS TO ADDRESS THE BOARD
 - A. City Councilman Ari Mandelbaum – Mr. Mandelbaum brought several concerns to the board’s attention, including:
 - a. Complaint about a staff member’s behavior.
 - b. Customer Service at Circulation Desk – Assistants do not greet people as they enter the library and pay too little attention to patrons while talking with each other.
 - c. Customer Service at Youth Desk – Librarians are too busy reading or surfing the internet, etc. to notice what’s going on around them; to the point of ignoring children who may be timid about interrupting.
 - d. Renewal system – If one renews their items before the due date, the renewal only goes to the date which is 21 days (for books) from the renewal, not from the original due date, so some days may be lost.
 - e. Hours – Request that SPL remember to take into account how closing over long weekends affects private/home school students and not be closed so often for 3 days straight.
 - f. Diversity – It was reported to him that the library is seen by some as over-emphasizing African-Americans over other ethnic groups represented in the community. Request that these other groups be better represented in displays & programs.

- g. Library Cards – Suggestion that there be more celebration when a child gets their first library card by staff; Mandelbaum then shared several ideas on this concept.

V. REPORTS

A. Deputy Librarian's Report

- A. Personnel – 3 new assistants have started in Support. Interviews are being held 7/13/17 for the Adult Services Coordinator position. The Library Services Aide position has been reposted to include City personnel.
- B. Building – a quote has been received for window repair and is going through City channels before work begins. A quote for exterior lighting repairs was received and will be sent to the LBA as a request for funding.

B. Director's Report

- A. LSTA grant award – Katie Rothley of the Adult Services Division wrote a successful grant request for \$2,000 to purchase Literacy based tablet computers
- B. Hoopla! – A new online service will debut July 15th . Hoopla allows patrons to download or stream movies, music, ebooks, graphic novels, and e-audiobooks.

VI. OLD BUSINESS

- A. Long Range Plan – Ewick shared again the RFP handed out in May, requesting any board suggested changes and a motion to seek bids for the project. The board requested more time to review the document.
- B. Gift/LBA Fund uses – The board reviewed requested budgets for gift funds and Library Building Authority funds. There was discussion of the various requests. No action taken.

IX. NEW BUSINESS

- A. SPL Contract with Lathrup Village – The board was notified of an error in billing for the past several years in the contract for library services between Lathrup Village and SPL. The error has resulted in the library receiving less than it should have been receiving. Discussion pertained to steps for correcting the problem and moving forward. Consensus was to approach Lathrup Mayor Frank Brock to discuss the situation and work toward a mutually beneficial future for the two cities to retain the contract.

X. COMMENTS FROM THE PUBLIC AND/OR BOARD MEMBERS – none given

XI. ADJOURNMENT – The meeting was adjourned by President Euni Rose at 9:03

Next Southfield Public Library Board meeting is scheduled for Wednesday, August 9, 2017 at 7pm.