

**Southfield Library Board**  
**Wednesday, June 8, 2016**  
**7 pm**  
**Regular Meeting Minutes**

**Present:** Bernie Cohen, Carole McCollough, Laura Mancini, Euni Rose,  
Terry Selman, Mayor Kenson Siver, Irv Lowenberg

**Staff:** Dave Ewick, Mary Beall

**I. CALL TO ORDER**

The meeting was called to order at 7:01 pm by Board president, Laura Mancini.

**II. APPROVAL OF MINUTES**

Motion by Mr. Cohen, supported by Ms. Selman

RESOLVED: that the minutes from the regular Library Board meeting of May 2016 be approved as submitted.

AYES: Mancini, Cohen, Selman, Rose, McCollough

NAYS: None

**MOTION APPROVED.**

**III. REQUEST TO ADDRESS THE BOARD**

A. Mayor Kenson Siver

Mayor Kenson Siver thanked the board for a wonderful unveiling reception of the Boy and the Bear sculpture. He noted that the fundraising would have been much more difficult without the Library's beginning financial gift. He stated that the fundraising efforts have crossed the \$500,000 mark and that he fully expects to raise the entire \$600,000. He shared a list of library gift funds and requested that the board vote to approve an additional \$50,000 to the original gift of \$250,000 from the Library's gift

fund. He also showed the board a mockup of the donor plaque that will be placed in the Library's Tower Lobby, showing the prominent placement of the Library and Friends groups as major donors.

McCollough made a motion to first clarify that the original \$250,000 amount approved in March 2015 was a gift from the Miller Trust, not a loan; and further moved to approve donating an additional \$50,000 from the Miller Trust to the Northland Art Fund as requested by Mayor Siver. Rose seconded the motion.

There was much discussion about the original gift, who owns the Boy and the Bear sculpture, future artworks that may be placed in or around the library; and other tangents to the conversation.

Motion by Ms. McCollough, second by Ms. Rose

RESOLVED: that the original \$250,000 amount approved in March 2015 was a gift from the Miller Trust, not a loan; and further moved to approve donating an additional \$50,000 from the Miller Trust to the Northland Art Fund.

AYES: Mancini, McCollough, Selman, Rose

NAYS: Cohen

### **MOTION APPROVED**

#### **IV. TREASURER'S REPORT**

- A. Ewick presented the June 2016 revenue reports. He apologized that the expenditure report was not prepared, but notified the board that he expects to complete the year without taking funds from Fund Balance. Mancini requested that the board be given a complete budget once it has been approved by Council.

#### **V. REPORTS**

- A. Deputy Librarian's Report: Mary Beall

- Building Update: Ewick and Beall met with a representative from DTE, who is looking for possible energy savings in all City buildings. They had collected information from the staff and patrons about areas of the library which are uncomfortably warm or cool. DTE believes they will be able to resolve at least some of the comfort issues and provide some cost savings at the same time.

Staffing Update: Beall is working with Carla Archer to complete interviews for the

Clerk II position, with the view to hiring someone in the next few months. She has scheduled a meeting of those persons who are “In Charge” of the building at times to review summer needs and concerns.

Friends Report: Dave Ewick: Interactions between staff and Friends volunteers were discussed and the Board recommended clarifying this relationship.

LBA report: Ewick highlighted the actions of the Library Building Authority’s May meeting. They approved repair of the library’s generator. Cohen noted that he is still concerned that the LBA has control of library funds. His concern is that the Library Board is losing autonomy. He requested that staff look at past minutes for a meeting where the Bond Counsel stated that the remaining LBA funds could be transferred to Library Board control. Ewick & Beall will do so.

## VI. OLD BUSINESS

- A. Elephant installation: This was discussed during the time the Mayor was present. The City Arts Commission would like to have a second Northland Art piece “*Baby Elephant*” by Malcolm Moran, placed in the Imaginarium Garden. The installation would require some changes to be made in the Garden, including transferring the Gary Price sculpture, “*Journeys of the Imagination*” to the front of the Library in the small circle near the post office box. Additionally, the Arts Commission is interested in moving the sculpture “*City of Southfield*” by Melvin Leiserowitz into the circle drive in front of the library. A third sculpture, “*The Whale*” by Richard Hall Jennings is slated to be installed in the Library’s

fountain at some future point in time. Siver asked the board to consider accepting these artworks; and stated that costs for moving these artworks would not be at the Library's expense, but would be done using Art Commission funds.

Circulation Policy changes: – Ewick presented some proposed changes to the policy on getting a library card. It would allow more children to receive cards but would require linking each child's card to their parent / guardian.

Specifically, the following changes are proposed:

We would like to make an adjustment to our current policy for parents getting library cards for their minor children. We feel that there needs to be more emphasis placed on the parent's responsibility for any items checked out on the minor child's card

Current policy:

### ***NEW LIBRARY CARD***

- Please bring your valid Michigan Driver's License **or** State of Michigan ID card showing your current Southfield or Lathrup Village residential address.

#### **For children under 18:**

- Both child and parent or legal guardian must be present.
- Parent or legal guardian must bring ID listed under **New Library Card** (above).

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Proposed Changes: We would like to add the following to the current policy to prevent parents/guardians from opening new cards while having outstanding fees on their library card or on other people linked to their account

- **If the parent/guardian seeking a card for their minor child has a library card it must be in good standing. (No bills for replacement, damages or fines.)**
- **The parent and child's Library cards are linked in our system automatically when the card is requested.**
- **All fines must be paid in full in order for library cards to be renewed. Library cards expire yearly, on the patron's birthday.**
- **When the child's card is renewed, if not linked to the parent's account it will be linked at the time of renewal.**
- **Parent/Guardian names and Driver's license # will be added to each minor child's record.**

- **Parents/Guardians are ultimately responsible for any fines or fees accrued on the minor child’s library card.**

The Parental responsibility is expressed in our general “*responsibilities for library card holders*” policy. We felt that these items needed to be added to emphasize the importance of that responsibility.

Motion by Mr. Cohen , second by Ms. Selman

RESOLVED: that the Board support that the proposed circulation policy changes be amended and adopted.

AYES: McCollough, Cohen, Selman, Rose

NAYS: Mancini

**MOTION APPROVED.**

## **VII NEW BUSINESS**

- A. Book Bike funding request: Ewick showed the board some ideas for an outreach program using a bicycle and trailer to take information and possibly books out to the public. Many libraries have begun doing this and it is a great way to bring the library out into the community. Board members felt this would be an innovative service. They gave approval to Ewick to investigate and bring back a more concrete proposal for possible funding.

## **VII ALL OTHER BUSINESS**

Programming: WeatherFest had over 1,000 attendees and brought much positive press coverage. This is planned as an annual program.

Summer Reading Programs for all ages have started. Theme: Sports and Fitness

Genealogy Lock-In is coming soon. Seats are limited so sign up soon if interested.

Correspondence: **Libraries Transform collaboration** – Ewick told the board about a group of libraries collaborating in a PR effort through the ALA Libraries Transform program. He shared a press release.

Other – upcoming events – Cohen requested that the board consider hiring a professional fund raiser since the gift funds have been put to great use recently. Lowenberg suggested that grant writing be included in the skills such a person should have. McCollough would like to have more discussion and asked how other libraries have done such hiring. Mancini suggested that many libraries do so through the creation of a Foundation as a separate entity. Staff will investigate and provide some information at a future board meeting.

## **VIII PUBLIC COMMENTS**

NONE.

## **IX ADJOURNMENT**

Motion by Ms. Rose and supported by Ms. Selman

RESOLVED: The Library Board meeting of June 8, 2016 is adjourned.

AYES: Mancini, Cohen, Selman, Rose, McCollough

NAYS: None

### **MOTION APPROVED.**

There being no further business to discuss the Library Board Meeting for June 8, 2016 was adjourned at 9 p.m.

The next meeting of the Southfield Library Board will take place on Wednesday, July 13 2016 at 7:00 pm in the Southfield Room located on the 3<sup>rd</sup> floor of the Library at 26300 Evergreen Road, Southfield, MI 48076