

**Southfield Library Board**  
**Wednesday, May 11, 2016**  
**7 pm**  
**Regular Meeting Minutes**

**Present:** Laura Mancini, Bernard Cohen, Terry Selman, Eunice Rose,

**Staff:** Dave Ewick, Mary Beall, Pat Kidd

**I. CALL TO ORDER**

The meeting was called to order at 7:08 pm by Board president, Laura Mancini.

**II. APPROVAL OF MINUTES**

Motion by Ms. Selman, supported by Mr. Cohen

RESOLVED: that the minutes from the regular Library Board meeting of April 2016 be approved as submitted.

AYES: Mancini, Cohen, Selman, Rose

NAYS: None

**MOTION APPROVED.**

**III. REQUEST TO ADDRESS THE BOARD**

A. None

**IV. TREASURER'S REPORT**

A. The Revenue Report and Library External Accounts Balance Report was distributed to the Board and discussed.

Mr. Ewick discussed the library's financial standing as of April 2016.

Motion by Mr. Cohen supported by Ms. Selman.

RESOLVED: that the Treasurer's Report of April 2016 be approved as submitted.

AYES: Cohen, McCollough, Selman, Rose

NAYS: None

**MOTION APPROVED.**

**V. REPORTS**

- A. Jr. Library Board Report: Last meeting held on May 9, 2016 no meetings over the summer break. A party will be held for graduating seniors.
- B. Deputy Librarian's Report: Mary Beall
- Building Update: Boy/Bear sculpture move into the building on May 6. The move went flawlessly and was completed in one day. Private unveiling for VIP's will be held on May 19, 2016 and a public unveiling will be held on May 23, 2016.
  - Staffing Update: Clerk 2 position has been posted and will be filled soon. Interviews for part-time staff are taking place.
- C. Friends Report: Dave Ewick:
- D. LBA report: The LBA board approved the replacement of a new battery for the library's generator. Mr. Ewick presented a proposed list of repairs for LBA approval. A list of needed repairs were presented to the board for completion by facilities.

**VI. OLD BUSINESS**

- A. Boy/Bear Installation: Boy/Bear sculpture move into the building on May 6. The move went flawlessly and was completed in one day. Private unveiling for VIP's will be held on May 19, 2016 and a public unveiling will be held on May 23, 2016.
- B. Summer Reading:
- C. Gift Funds: Mr. Ewick presented to the Board a three year plan for Gift fund expenditure. The Library Board approved the following expenditures from Gift Funds:
1. New Southfield Rm chairs: The chairs are quite old and are starting to peel and some will no longer extend up/down.

Motion by Ms. Rose, second by Ms.Selman

RESOLVED: that Gifts funds be used to purchase at a cost not to exceed \$9,999 new chairs for the Southfield Rm. .

AYES: Mancini, Cohen, Selman, Rose  
NAYS: None

**MOTION APPROVED.**

2. Additional Funds for Specified Collections: Funds used to supplement existing operating budget to purchase additional materials for special collections.

Motion by Ms. Selman, second by Ms. Rose

RESOLVED: that Gifts funds be used to at a cost not to exceed \$7,000.00 additional materials for specified collections.

AYES: Mancini, Cohen, Selman, Rose  
NAYS: None

**MOTION APPROVED.**

3. Staff Continuing Ed.: Gift funds be used to limit taxpayer liability.

Motion by Mr. Cohen, second by Ms. Rose

RESOLVED: that Gifts funds be used to at a cost not to exceed \$6,000.00 for continuing education for library staff.

AYES: Mancini, Cohen, Selman, Rose  
NAYS: None

**MOTION APPROVED.**

4. Programming expenses: Gift funds use to supplement programming costs.

Motion by Mr. Cohen, second by Ms. Rose

RESOLVED: that Gifts funds be used to at a cost not to exceed \$5,000.00 to supplement programming expenses.

AYES: Mancini, Cohen, Selman, Rose  
NAYS: None

**MOTION APPROVED.**

**VII NEW BUSINESS**

A.

**VII ALL OTHER BUSINESS**

A. Programming:

B. Correspondence:

C. Other – upcoming events –

**VIII PUBLIC COMMENTS**

NONE.

**IX ADJOURNMENT**

Motion by Mr. Cohen and supported by Ms. Rose

RESOLVED: The Library Board meeting May 11 2016 is adjourned.

AYES: Mancini, Cohen, Selman, Rose

NAYS: None

**MOTION APPROVED.**

There being no further business to discuss the Library Board Meeting for May 11, 2016 was adjourned at 8:55 p.m.

The next meeting of the Southfield Library Board will take place on Wednesday, June 8 2016 at 7:00 pm in the Southfield Room located on the 3<sup>rd</sup> floor of the Library at 26300 Evergreen Road, Southfield, MI 48076