

Southfield Library Board
Wednesday, March 9, 2016
7 pm
Regular Meeting Minutes

Present: Laura Mancini, Dr. Carole McCollough, Bernard Cohen, Terry Selman,
Eunice Rose, Irv Lowenberg

Staff: Dave Ewick, Mary Beall, Pat Kidd

I. CALL TO ORDER

The meeting was called to order at 7:01 pm by Board president, Laura Mancini.

II. APPROVAL OF MINUTES

Motion by Dr. McCollough, second by Mr. Cohen

RESOLVED: that the minutes from the regular Library Board meeting of February 10, 2016 be approved as submitted.

AYES: McCollough, Cohen, Selman, Rose

NAYS: None

MOTION APPROVED.

III. REQUEST TO ADDRESS THE BOARD

A. None

IV. TREASURER'S REPORT

A. The Revenue Report and Library External Accounts Balance Report was distributed to the Board and discussed.

Mr. Ewick discussed the library's financial standing as of February 2016.

Motion by Mr. Cohen supported by Ms. Rose

RESOLVED: that the Treasurer's Report of February 2016 be approved as submitted.

AYES: Cohen, McCollough, Selman, Rose
NAYS: None

MOTION APPROVED.

V. REPORTS

A. Jr. Library Board Report: no report

B. Deputy Librarian's Report: Mary Beall

- Building Update: Major library spring cleaning project was done by the city's facilities department with emphasis on sanitizing and cleaning the public areas. All public computer, tables, windows, shelves and book cases were cleaned.

New vending machine dispensing pop has been installed in the tower lobby and is operational. Service had to be called twenty four hours after installation due to damage done by kids inserting pennies into the machine and trying to remove product and money.

The City of Southfield's Homeland Security Division had created an Emergency Response Plan. Copies of the plan will be distributed to each library division and kept at the service desk.

- Staffing Update:

C. Friends Report: Dave Ewick

The Friends will meet on March 16, 2016 to approve their new budget. A fundraiser will be held on March 20, 2016 at Applebee's located at 12 Mile & Southfield Rd the Friends will receive 10% of sales. Friends Gala has an estimated loss of \$4,000.

VI. OLD BUSINESS

- 2016-2017 Budget: The budget hearing went well and will be approved in the next several weeks. An expenditure line for gift funds will be added to the budget.
- Technology update: Council agenda item to be approved to upgrade and replace servers. A thorough investigation by the Technology Department has been done to determine the needs of the system and a time frame for replacing outdated equipment.
- LBA expenditure: Mr. Ewick presented to the Board a list of proposed building repairs and or improvements that will be discussed with the Library Building Authority. A meeting with the LBA is scheduled for March 10, 2016
- Gift fund expenditure: The Board voted and approved the use of Gift Funds for the following items:

1. Replace public computers: The PC's are heavily used daily by patrons and have not been replaced since 2009.

Motion by Dr. McCollough, second by Ms.Selman

RESOLVED: that Gifts funds be used to purchase 100 new computers for public use at a cost not to exceed \$114,700.

AYES: McCollough, Cohen, Selman, Rose

NAYS: None

MOTION APPROVED.

2. Story Time Room renovation: that Gift Funds to be used to replace carpet, paint, remove space decals, etc. The goal is to re-theme the story time use for programs.

Motion by Mr. Cohen, second by Ms. Selman

RESOLVED: that Gift Funds to be used to re-theme the story time room and that the room be named in honor of the Gift Fund bearer. The cost is not to exceed \$35,000.

AYES: McCollough, Cohen, Selman, Rose

NAYS: None

MOTION APPROVED.

- E. Boy/Bear Sculpture: The decision has been made to place the Boy/Bear Sculpture in the tower lobby of the Southfield Public Library. A very lengthy discussion followed by Board members.

VII NEW BUSINESS

A.

VII ALL OTHER BUSINESS

A. Programming:

B. Correspondence:

C. Other – upcoming events –

A. State of the City Address – Monday, March 21, 2016

B. Battle of the Books – March 21 & March 22, 2016

VIII PUBLIC COMMENTS

NONE.

IX ADJOURNMENT

Motion by Ms. Selman and supported by Ms. Rose

RESOLVED: The Library Board meeting February 10, 2016 is adjourned.

AYES: Mancini, Cohen, McCollough, Selman, Rose

NAYS: None

MOTION APPROVED.

There being no further business to discuss the Library Board Meeting for March 9, 2016 was adjourned at 8:50 p.m.

The next meeting of the Southfield Library Board will take place on Wednesday, April 13, 2016 at 7:00 pm in the Southfield Room located on the 3rd floor of the Library at 26300 Evergreen Road, Southfield, MI 48076