

Southfield Library Board
Wednesday, February 10, 2016
7 pm
Regular Meeting Minutes

Present: Laura Mancini, Dr. Carole McCollough, Bernard Cohen, Terry Selman, Irv Lowenberg, Anthony Erebor.

Staff: Dave Ewick, Mary Beall, Pat Kidd

I. CALL TO ORDER

The meeting was called to order at 7:01 pm by Board president, Laura Mancini.

II. APPROVAL OF MINUTES

Motion by McCollough, second by Cohen

RESOLVED: that the minutes from the regular Library Board meeting of January 10, 2016 be approved as submitted.

AYES: McCollough, Cohen, Selman

NAYS: None

MOTION APPROVED.

III. REQUEST TO ADDRESS THE BOARD

A. None

IV. TREASURER'S REPORT

A. The Revenue Report and Library External Accounts Balance Report was distributed to the Board and discussed.

Mr. Ewick discussed the library's financial standing as of January 2016.

Motion by Mr. Cohen supported by Dr. McCollough

RESOLVED: that the Treasurer's Report of January 2016 be approved as submitted.

AYES: Cohen, McCollough, Selman
NAYS: None

MOTION APPROVED.

V. REPORTS

A. Jr. Library Board Report: Anthony Erebor the new teen librarian and the JLB hosted a successful staff bake sale. JLB is preparing for a production centered around children books.

B. Deputy Librarian's Report: Mary Beall

- Building Update: Efforts underway to use LBA for capital improvement projects. Projects may include redesign and update to lighting in teen room, window repair/replacement and to replace first floor carpeting.
- Staffing Update: Support Services Coordinator Carla Archer has successfully completed probation. Clerk 2, Kelly McMillan will be resigning on February 16, 2016. Personnel budget pages were received and staffing updated, the next stage will involve updating figures. Budget hearing is scheduled for February 17, 2016 and Library Board President Laura Mancini will attend.

A personal and workplace safety program was held on Friday, January 15 for all staff. Officer Kelly Buckberry, head of Southfield Crime Prevention, conducted the program which included over 60 staff members – many who attended on their day off.

C. Friends Report: Dave Ewick

The Friends Board is currently looking to fill three vacancies and is seeking candidates with financial knowledge. A fundraiser will be held on March 20, 2016 at Applebee's located at 12 Mile & Southfield Rd the Friends will receive 10% of sales. There is no final report on the Gala.

VI. OLD BUSINESS

A. Board strategic goals: The goals discussed included capital improvement, succession, training of professional development of staff, restructuring the meeting room/auditorium, restoring hours, valet parking, naming rights, scholarship fund for training and creating a patron survey,

VII NEW BUSINESS

A. Introduction of new Board Member: Terry Selman has been appointed the Library Board and is a lifelong resident of Southfield and a former educator.

B. New computers: Public computers will be replaced beginning July 1.

VII ALL OTHER BUSINESS

A. Programming:

B. Correspondence:

C. Other – upcoming events –

A. Swearing in Ceremony of Board Members – Monday, February 29, 2016

B. State of the City Address – Monday, March 21, 2016

VIII PUBLIC COMMENTS

NONE.

IX ADJOURNMENT

Motion by Dr. McCollough and supported by Mr. Cohen

RESOLVED: The Library Board meeting February 10, 2016 is adjourned.

AYES: Mancini, Cohen, McCollough, Selman

NAYS: None

MOTION APPROVED.

There being no further business to discuss the Library Board Meeting for February 10, 2016 was adjourned at 8:38 p.m.

The next meeting of the Southfield Library Board will take place on Wednesday, March 9, 2016 at 7:00 pm in the Southfield Room located on the 3rd floor of the Library at 26300 Evergreen Road, Southfield, MI 48076