

**Southfield Library Board**  
**Wednesday, December 9, 2015**  
**7 pm**  
**Regular Meeting Minutes**

**Present:** Laura Mancini, Deborah Evans, Dr. Carole McCollough, Eunice M. Rose  
Anthony Erebor. Guest: Darla Van Hoey, Laurie Penn

**Staff:** Dave Ewick, Mary Beall, Pat Kidd

**I. CALL TO ORDER**

The meeting was called to order at 7:01 pm by Board president, Eunice M. Rose.

**II. APPROVAL OF MINUTES**

Motion by Dr. McCollough supported by Ms. Mancini

RESOLVED: that the minutes from the regular Library Board meeting of October 14, 2015 be approved as submitted.

AYES: Mancini, Evans, McCollough, Rose

NAYS: None

**MOTION APPROVED.**

**III. REQUEST TO ADDRESS THE BOARD**

- A. Darla Van Hoey – Southfield Historical Society. Ms. Van Hoey and Ms. Penn presented to the Board a request for the library to purchase computer hardware for its PastPerfect software purchased by the City of Southfeild. The Historical Society will have an office at Mary Thompson’s farm where the computer will be housed.

Motion by Ms. Mancini for the library to purchase the computer for the Historical Society

RESOLVED: that the Southfield Public Library will purchase the computer hardware for the Southfield Historical Society from gift funds and the amount is not exceed \$1600.00.

AYES: Mancini, Evans, McCollough, Rose

NAYS: None

**MOTION APPROVED.**

#### IV. TREASURER'S REPORT

- A. The Revenue Report and Library External Accounts Balance Report was distributed to the Board and discussed.

Mr. Ewick discussed the library's financial standing as of December 2015.

Motion by Ms. Evans supported by Dr. McCollough

RESOLVED: that the Treasurer's Report of December 2015 be approved as submitted.

AYES: Mancini, McCollough, Evans, Rose

NAYS: None

**MOTION APPROVED.**

#### V. REPORTS

- A. Jr. Library Board Report: JLB will have a holiday party on December 14, 2015. The JLB board will be meeting to put together care packages for the South Oakland Shelter to be distributed in time for the holidays.

- B. Deputy Librarian's Report: Mary Beall

- Building Update: Efforts are underway to update and recover chairs that are in need of repair. The hvac system is undergoing preventative maintenance to the boilers.
- Staffing Update: Security training is continuing, Officer Kelly Buckberry will address staff on workplace safety. LIC/CIC/Security meetings will continue to keep staff updated on current and changing security concerns.

- C. Update Friends Gala/MLA: The final figures from the Friends Gala are not available. MLA conference was held in Novi and was attended by Dave Ewick and several librarians.

- D. Restoring Hours: Mr. Ewick is considering options to restoring some operating hours to the library. Due to staffing concerns and budget restraints it will take time.

**VI. OLD BUSINESS**

- A. Library Board Calendar 2016: The Board discussed and agreed to accept the meeting schedule and time change to 7 pm for 2016.

Motion by Ms. Evans supported by Ms. Mancini

RESOLVED: that the Library Board Calendar of 2016 be approved as submitted.

AYES: Mancini, McCollough, Evans, Rose

NAYS: None

**MOTION APPROVED.**

- B. Election of Board Officers:

1. The appointment of new officers were submitted for approval

President- Laura Mancini

Vice Present- Dr. Carole McCollough

Motion by Ms. Evans supported by Dr. McCollough

RESOLVED: that the election of officers be approved as submitted.

AYES: Mancini, McCollough, Evans, Rose

NAYS: None

**MOTION APPROVED.**

2. Resignation from Board- Deborah Evans. Ms. Evans read her resignation to the Board in which it will be effective on December 31, 2015.

**VII NEW BUSINESS**

A.

**VII ALL OTHER BUSINESS**

A. Programming:

B. Correspondence:

C. Other – upcoming events

A.

## **VIII PUBLIC COMMENTS**

NONE.

## **IX ADJOURNMENT**

Motion by Ms. Evans and supported by Dr. McCollough

RESOLVED: The Library Board meeting December 9, 2015 is adjourned.

AYES: Mancini, Evans, McCollough Rose

NAYS: None

### **MOTION APPROVED.**

There being no further business to discuss the Library Board Meeting for December 9, 2015 was adjourned at 8:22 p.m.

The next meeting of the Southfield Library Board will take place on Wednesday, January 13, 2015 at 7:00 pm in the Southfield Room located on the 3<sup>rd</sup> floor of the Library at 26300 Evergreen Road, Southfield, MI 48076