

**Southfield Library Board**  
**Wednesday, May 13, 2015**  
**7:30 pm**  
**Regular Meeting Minutes**

**Present:** Laura Mancini, Deborah Evans, Dr. Carole McCollough

**Staff:** Dave Ewick, Mary Beall. Pat Kidd

**I. CALL TO ORDER**

The meeting was called to order at 7:31 pm by Board president, Euni Rose.

**II. APPROVAL OF MINUTES**

Motion by Ms. Mancini supported by Ms. Evans

RESOLVED: that the minutes from the regular Library Board meeting of April 15, 2015 be approved as submitted.

AYES: Mancini, Evans, McCollough

NAYS: None

**MOTION APPROVED.**

**III. REQUEST TO ADDRESS THE BOARD**

A. None

**IV. TREASURER'S REPORT**

A. The Revenue Report and Library External Accounts Balance Report was distributed to the Board and discussed.

Mr. Ewick discussed the library's financial standing as of March 2015 in which 60% of the budget has been spent. There were discussions regarding using Amazon to purchase library materials. Staff is on target with spending and ordering for collection development.

Motion by Ms. Mancini supported by Ms. Evans

RESOLVED: that the Treasurer's Report of April 2015 be approved as submitted.

AYES: Mancini, McCollough, Evans

NAYS: None

**MOTION APPROVED.**

**V. REPORTS**

A. Jr. Library Board Report: On May 11, 2015 the JLB performed three stories to excited toddlers and parents. Under the leadership of Teen Librarian Shari Fesko the program was a success. The stories presented included original works Ant-Mall by Shari Fesko and the JLB and Tikki Tikki Tembo by Arlene Morsel and Gerald McBoing by Dr. Seuss. Library board president Eunice Rose was present to lend support. The JLB will not meet again until September 2015.

B. Deputy Librarian's Report: Mary Beall

- Building Update: HVAC contract will be presented to City Council on May 18, 2015 for a vote. Meeting will be attended by Mr. Ewick
- Staffing Update: Interviews for substitute librarians for adult, youth and support will be concluded by end of week. Responses to the intern posting was sparse. Management will look at internship rates/benefits as compared to other libraries. The position of Coordinator of Support Services is being reviewed and will be posted soon. Deborah Shepherd's last day is June 26, 2015. Dave Ewick and Mary Beall will serve as co-department heads until the position is filled.

**VI. OLD BUSINESS**

- A. Efficiency expert: Bill Schroer from WJ Schroer Company will meet with Mr. Ewick and the management team on Tuesday, May 19, 2015 at 10:00 a.m. Information and statistics have been sent to Mr. Schroer daily. Goal of the efficiency study is to develop strategies to maximize the benefits of staffing and services.
- B. Materials processing: 900 new items were added to the collection last month. Using OCLC to catalog materials has made a huge difference in being able to get materials out in a timely manner.
- C. Joint meeting- LBA & Library Board: no update on meeting date or time.
- D. Plan for gift funds: Mr. Ewick distributed ideas on categories to use gift funds. The ideas suggested included endowment, technology, special collection development and scholarships. The Board will look at creating a Gift Fund budget to prioritize how to use gift funds.
- E. Northland Art update: Boy/Bear sculpture is stored at Public Safety. The final decision on the sculpture will be made by the Art Commission and the City Council.

**VII NEW BUSINESS**

- A. Board positions will remain the same until June 2016. Board had decided to not have meetings for the months of July and August unless needed.
- B. Library Board Meeting scheduled for June 10, 2015 will be rescheduled for June 17, 2015.
- C. MLK bust- Mr. Ewick will discuss concerns with the MLK Task Force regarding the bust.
- D. Power Transponders will be taken down on May 30-31, 2015. The City campus and the library will be without power and will have to close for the weekend. Decision made by the Library Board to close the library for the weekend.  
Motion by Ms. Mancini supported by Ms. Evans

RESOLVED: that the Southfield Public Library will be closed the weekend of May 30-31, 2015 due to planned power outage.

AYES: Mancini, McCollough, Evans  
NAYS: None

**MOTION APPROVED.**

**VII ALL OTHER BUSINESS**

- A. Programming:
- B. Correspondence:
- C. Other – upcoming events

- A. 5-22 TLN quarterly meeting at SPL – 10 am
- B. 5-27 Eight Mile High with author Jim Ray Daniels – Auditorium, 6:30 pm
- C. 6-26 Genealogy Lock In – 6:30-10 pm

**VIII PUBLIC COMMENTS**

NONE.

**IX ADJOURNMENT**

Motion by Ms. Evans and supported by Ms. Mancini.

RESOLVED: The Library Board meeting for May 13, 2015 is adjourned.

AYES: Mancini, Evans, McCollough

NAYS: None

**MOTION APPROVED.**

There being no further business to discuss the Library Board Meeting for May 13, 2015 was adjourned at 9:30 p.m.

The next meeting of the Southfield Library Board will take place on Wednesday, June 17, 2015 at 7:30 pm in the Southfield Room located on the 3<sup>rd</sup> floor of the Library at 26300 Evergreen Road, Southfield, MI 48076