

Southfield Library Board
Wednesday, March 11, 2015
7:30 pm
Regular Meeting Minutes

Present: Eunice Rose, Laura Mancini, Bernard Cohen Anthony Erebor, Irv Lowenberg,

Staff: Dave Ewick, Mary Beall. Pat Kidd

I. CALL TO ORDER

The meeting was called to order at 7:34 pm by Board president, Euni Rose.

II. APPROVAL OF MINUTES

Motion by Ms. Mancini supported by Mr. Cohen

RESOLVED: that the minutes from the Library Board meeting of February 11, 2015 be approved as submitted.

AYES: Mancini, Cohen, Rose

NAYS: None

MOTION APPROVED.

III. REQUEST TO ADDRESS THE BOARD

No presentations were made.

IV. TREASURER'S REPORT

A. The Revenue Report and Library External Accounts Balance Report was distributed to the Board and discussed.

Mr. Ewick discussed the financial outlook on restoring the library to full operating hours.

Motion by Ms. Mancini supported by Mr. Cohen

14-03 RESOLVED: that the Treasurer's Report of February 2015 be approved as submitted.

AYES: Cohen, Rose, Mancini
NAYS: None

MOTION APPROVED.

V. REPORTS

- A. Jr. Library Board Report: Anthony Erebor reports JLB met March 4, 2015. The JLB has been rehearsing for an original production that will be performed to elementary students on May 11, 2015 at 7 p.m. in the Meeting Room.
- B. Deputy Librarian's Report: Mary Beall
- Building Update: The roof and windows will be inspected next month. Funds for repair are currently in budget. Bids have gone out for HVAC contract and walk through will take place March 17 at 10:30 a.m. It is still too soon to turn on the AC system as temperatures are still below freezing at night
 - Staffing Update: The Librarian 1 position has been filled by Alicia Bell and Katie Rothley and they started work on March 2, 2015. The interviews for the position of Clerk 1 have been completed and a candidate will be selected shortly and announced. The library has posted openings for substitute librarians for Adult and Youth Services and for a substitute librarian with original cataloging experience has been posted for Support Services.

VI. OLD BUSINESS

- A. Library Board priorities: Board members presented items they feel should be implemented by the library. The discussion will continue at next Board meeting when all members are present.
- B. Report on Efficiency expert: Mr. Ewick updated the Board on the status of contacting individuals to conduct an efficiency evaluation of the library Information on proposals submitted by two efficiency experts were presented and Mr. Ewick is waiting on a response from another expert which will be presented to the Board at the next meeting for a vote. The Board requested it be noted that Mr. Ewick and Ms. Beall have their full support in the operations of the library.
- C. Update on materials processing: Mr. Ewick discussed the strategies put in place to address the flow of new materials processing. The switch to OCLC to aid in cataloging of new materials took place on March 5, 2015. Tasks for clerks and assistants have been re-assigned to help with processing items. Interviews for new assistants will be conducted shortly to hire staff to help with the shortage.
- D. The Board discussed the presentation made at the February 11, 2015 meeting by Steven Katz of APIOH. Mr. Ewick will contact Mr. Katz regarding design and pricing to be presented to Board at next meeting.

VII NEW BUSINESS

- A. Joint meeting – LBA, Library Board and Friends Board: The Board discussed the agenda for the meeting tentatively scheduled for April 15, 2015. The Board would like to have items on the agenda to discuss with Mr. Zorn.

VII ALL OTHER BUSINESS

- A. Programming: Registration is taking place for Spell Bowl scheduled for April 22, 2015. The Battle of the Books will take place in the pavilion on March 24-25, 2015 at 7 p.m.
- B. Correspondence: Mr. Ewick shared with the Board positive comments the library has received on its Facebook page.

Mr. Ewick presented to the idea of purchasing the Boy and the Bear exhibit from Northland using Gift funds.

Discussion on Cable 15 helping to upgrade the audio visual equipment was led by Mr. Ewick.

- C. Other:
The Board suggested that information on the library be added to City of Southfield - Sustainable Southfield Mind mixer website. .

VIII PUBLIC COMMENTS

NONE.

IX ADJOURNMENT

Motion by Mr. Cohen and supported by Ms. Mancini.

RESOLVED: The Library Board meeting for March 11, 2015 is adjourned.

AYES: Cohen, Rose, Mancini

NAYS: None

MOTION APPROVED.

There being no further business to discuss the Library Board Meeting for March 11, 2015 was adjourned at 9:58 p.m.

The next meeting of the Southfield Library Board will take place on Wednesday, April 15, 2015 at 7:30 pm in the Southfield Room located on the 3rd floor of the Library at 26300 Evergreen Road, Southfield, MI 48076