

# SOUTHFIELD PUBLIC LIBRARY BOARD

## Minutes of the OCTOBER 15, 2014 REGULAR MEETING

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**I. CALL TO ORDER** – The meeting was called to order at 7:34pm by VP Carole McCollough.

Present: board members Deborah Evans, Carole McCollough, Laura Mancini  
Staff present – City Librarian David Ewick

### **II. APPROVAL OF MINUTES**

- A. Regular Meeting of September 17, 2014  
Corrections: ACS stands for *Administrative* Civil Service, not American.  
*There was a motion to approve the minutes with the correction noted above by Deborah Evans. Motion supported by Laura Mancini - motion carried 3-0.*

### **III. REQUEST TO ADDRESS THE BOARD**

No requests to address the board were received.

### **IV. TREASURER'S REPORT**

- A. Revenue & Expenditure Report for September 2014 - Mr. Ewick went over the reports and noted that there are no irregularities so far in the revenues or expenses.  
*There was a motion by Deborah Evans to approve the financial reports as presented. Motion supported by Laura Mancini - motion carried 3-0.*

### **V. REPORTS**

- A. Junior Library Board – no report  
B. Deputy Librarian
- a. HVAC heating coils for the air handlers have been replaced and are working. The boilers are almost finished. One of the new boilers is working and the other should be finished this week.
  - b. Some back of the house staff workspaces are being reconfigured for efficiency.
  - c. Anne Kabel has been named Adult Services Coordinator. The process of hiring a new Librarian 1 is underway.
  - d. Interviews for the Administrative Assistant position will be held Oct. 21.

### **VII. OLD BUSINESS**

- A. Vending Machines at the Library – Mr. Ewick suggested a new location for public machines in the library's meeting room hallway, replacing one of the two payphones, and putting two drink machines there. Board members agreed that this is a good location. *Ewick will contact Modern Vending to move the project forward.*
- B. Ideas for future directions the Library is to pursue – The library coordinators are brainstorming on this topic. Ewick handed out some information that was given to the Friends as '*wish list*' items; along with priority items that are being generated by the coordinators. This is an ongoing project that will dovetail into a new strategic planning process. Board members were asked to think about what they would like to see in the library as we build toward the future. Ewick noted that the *special meeting with City Planner Terry Croad on October 21 from 6-8 pm in the Council Study* is a part of this overall planning and encouraged all board members to attend.

- C. Ebooks – Ewick shared information he gathered from other libraries (see attached) about the Simon & Schuster requirement to have a “Purchase” button listed alongside library borrowing options as discussed last month. Responders were also angry but unsure what can be done to change it. *After discussion, the board agreed that we should add Simon & Schuster titles to the ebook collection, but will continue to seek ways to express dislike of the “Purchase” option and work to have it removed.*

## VIII. NEW BUSINESS

- A. Art Display Policy – There was concern expressed over the current 2<sup>nd</sup> floor display and its overt religious nature. Mr. Ewick has asked for a review of the current Art Display policy from City Legal, but had not received a reply in time for the meeting.

The discussion centered over having a religious exhibit in a public/governmental building, and that all religious views should be treated equally by the library.

*The Board will revisit this policy after receiving a legal opinion.* A suggestion was made to look at the recently created Donation Acceptance policy to ensure that they are complimentary.

- B. Replacement Computer pass charges – As the number of replacement computer passes rises, with non-resident patrons asking for new passes each visit; it has become necessary to charge for replacements. He asked the board to approve a charge of \$3 for each replacement card. The board concurred.  
*Deborah Evans made a motion to charge \$3.00 for each replacement computer guest pass after issuing the third pass to the same person. Motion supported by Laura Mancini - motion carried 3-0. Effective Jan. 1, 2015.*

## IX. ALL OTHER BUSINESS

- A. Programming –
- Chamber of Commerce event – successful event held by the Friends.
  - Celebrity Reader Kickoff – in conjunction with Southfield Public Schools.
  - Author Tavis Smiley – 182 participants
  - Michigan Libraries for Life – organ donor signup table was a success
- B. Correspondence / Articles –
- The Martin Luther King, Jr. Task Force has asked the library to consider accepting a bust of MLK. (See attached) Ewick was instructed to call the Art Committee together to review the request and make a recommendation.
  - Celebrity Readers – Ewick had a letter to the Editor published in the Eccentric asking for citizens to participate in this SPS/SPL joint venture.
- C. Other – Ewick spoke to 3 Neighborhood Associations about the library at a recent community breakfast, and will speak to another on 10-23.

- XI. ADJOURNMENT – The meeting adjourned at 8:57 pm.

**NEXT REGULAR MEETING: WEDNESDAY, NOVEMBER 12, 2014 at 7:30 PM**