

**Southfield Library Board
Wednesday, May 22, 2013
7:30 PM
Regular Meeting Minutes**

Present: Bernard Cohen, Deborah Evans, Carole McCollough, Julius Readus, Euni Rose

Staff: Mary Beall, Dave Ewick, Debby Wawrzyniak

Ex-Officio: Irv Lowenberg

I CALL TO ORDER

The meeting was called to order at 7:34 pm by Board President, Deborah Evans.

II APPROVAL OF MINUTES

Motion by Mrs. Rose, supported by Mr. Readus,

13-16 RESOLVED: that the minutes from the meeting of April 17 be approved as submitted.

AYES: Evans, Readus, Rose

NAYS: None

MOTION APPROVED.

III REQUEST TO ADDRESS THE BOARD

None

Mr. Cohen arrived at 7:42 pm.

IV TREASURER'S REPORT

The Executive Summary for April was reviewed and discussed by the Board. Mr. Ewick reported on projected savings that may be realized from cost-cutting procedures implemented earlier this fiscal year.

Motion by Mr. Cohen, supported by Mrs. Rose,

13-17 RESOLVED: that the Executive Summary for April 2013 be accepted as submitted.

AYES: Cohen, Evans, Readus Rose

NAYS: None

MOTION APPROVED.

Irv Lowenberg arrived at 7:58 pm.

V REPORTS

A. Junior Library Board: Mr. Ewick showed the Jr. Library Board's latest book trailer to the Library Board. The trailer for "When Zachery Beaver Came to Town" is available on YouTube.

B. Deputy City Librarian

1. Staff Update: Ms. Beall reported that staff have completed Librarian-in-Charge cross-training. Additionally, Friday schedules for the summer have been set.

2 Building Update:

- Ms. Beall reported that the annual roof inspection has been completed.
- The public restroom cleaning schedule was reviewed.
- The current Behavior Policy lists the 2nd floor Observation Deck as a location where food is permitted. Ms. Beall asked that the Board consider eliminating this provision to help staff maintain all of the outdoor areas in clean and sanitary condition.

Motion by Mrs. Rose, supported by Mr. Readus,

13-18 RESOLVED: that the Library's current Behavior Policy be amended so that food is no longer permitted on the 2nd floor Observation Deck.

AYES: Cohen, Evans, Readus, Rose

NAYS: None

MOTION APPROVED.

- As requested by the Board Ms. Beall presented a proposed Library Building Sinking Fund which was reviewed by the Board.

Carole McCollough arrived at 8:27 pm.

VI OLD BUSINESS

- A. Café Update Correspondence from CanStrong's legal representative indicates their intention to be out of the space by May 31, 2013.

The Board instructed Mr. Ewick to have the City's Legal department continue to oversee the removal of CanStrong from the space as well as the recovery of monies owed.

Motion by Mrs. Rose, supported by Mr. Readus,

- 13-19 RESOLVED: that the Library Board authorizes City Librarian, David Ewick, to work with the City's Legal Department toward full recovery of both the cafe premises and funds owed by the Southfield Eatery including any necessary litigation.

AYES: Cohen, McCollough, Readus Rose
NAYS: Evans

MOTION APPROVED.

- B. Revenue Update: Mr. Ewick reported that Ms. Gogola has been working on this project and has submitted a report on her efforts to date.

VII NEW BUSINESS

The meeting in June will include the annual election of officers. Dr. McCollough was selected to prepare the slate for consideration.

VIII ALL OTHER BUSINESS

- A. Programming: Upcoming programs, including the Genealogy Lock-In on Thursday, June 20, 2013 were reviewed.
- B. Correspondence and Articles: Letters, including an update report from Unique Management were reviewed.
- C. Other: Mr. Ewick reported on the 1st annual Celebrity Reader Tea and the Inside Out project.

IX PUBLIC COMMENTS

None

X ADJOURNMENT

Motion by Dr. McCollough, supported by Mr. Readus,

13-20 RESOLVED: that the Library Board meeting for Wednesday, May 22, 2013 be adjourned.

AYES: Evans, McCollough, Readus, Rose

NAYS: None

MOTION APPROVED

There being no further business to discuss the Library Board meeting for Wednesday, May 22, 2013 was adjourned at 9:52 pm. The next meeting will take place on Wednesday, June 19, 2013 at 7:30 pm in the Southfield Room located on the 3rd floor of the Southfield Public Library, 26300 Evergreen Road, Southfield, MI 48076.

Respectfully submitted,

David L. Ewick
City Librarian