

**Southfield Library Board
Wednesday, March 13, 2013
7:30 PM
Regular Meeting Minutes**

Present: Bernard Cohen, Deb Evans, Carole McCollough, Julius Readus, Euni Rose

Staff: Mary Beall, Dave Ewick, Debby Wawrzyniak

I CALL TO ORDER

The meeting was called to order at 7:37 pm by Board President, Deborah Evans.

II APPROVAL OF MINUTES

Motion by Mr. Cohen, supported by Dr. McCollough,

13-08 RESOLVED that the minutes from the meeting of February 27, 2013 be approved as submitted.

AYES: Cohen, Evans, McCollough, Readus

NAYS: None

MOTION APPROVED.

III REQUEST TO ADDRESS THE BOARD

Tera Moon gave a demonstration of the Library's new on-line card catalog, Encore, to the members of the Board

Euni Rose arrived at 7:54 P.M.

IV TREASURER'S REPORT

The Executive Summary for February was distributed and reviewed by the Board.

Motion by Dr. McCollough, supported by Mrs. Rose,

13-09 RESOLVED that the Executive Summary for February, 2013 be accepted as submitted.

AYES: Cohen, Evans, McCollough, Readus Rose
NAYS: None

MOTION APPROVED.

V REPORTS

A. Junior Library Board: No report as Ms. Haynes is in Washington DC

B. Deputy City Librarian

1. Building Update: Ms. Beall reported on a few of the capital improvement issues that will need to be addressed over the next few years.

To facilitate these projects, Ms. Beall suggested earmarking some of the Library's balance funds for this purpose.

Ms. Beall further reported that the annual light inspection has been completed

2. Staff Update: Ms. Beall reported on upcoming training programs being made available to staff. One of these is on disability awareness being offered to all staff by the City of Southfield

VI OLD BUSINESS

A. Café Update As the Board requested at the last meeting, Mr. Ewick has contacted the Legal Department regarding this issue. It was decided that Mr. Ewick will schedule a meeting with Sue Ward and Mr. Cohen to discuss options available and the steps that need to be taken to ensure the objectives of the Board are met.

B. Meeting Room Space: Mr. Ewick provided background on why he prepared information on these topics. This first is to look at ways to repurpose under-utilized spaces within the Library. The second is to focus on ways to enhance usage of the Meeting Room.

There was also discussion about creating additional small study rooms for one or two people. These rooms would be open at the top so individual ventilation systems would not be needed.

Mr. Ewick concluded that he felt these are "back-burner" items and do not require immediate action or attention.

- Mr. Ewick reported on a previous request for “Gold Card” library cards. He noted that 50 can be purchased for \$113. It was agreed that these will be purchased and given to elected officials, Library Board members and Friends’ Board members as part of the Library’s 10th anniversary celebration.

VII NEW BUSINESS

- A. Mrs. Rose has some ideas regarding Library revenue that she would like to share at the next meeting. The item will be placed on the agenda.

VIII ALL OTHER BUSINESS

A. Programming:

1. Upcoming programming was reviewed with the Board.
2. Mr. Ewick reported on the Revolution Read kick-off which took place at the Southfield Pavilion this past week. Over 2,700 students participated in the event.

B. Correspondence: None

C. Other:

1. The Library will re-instate a half shift on Fridays from 1pm – 5pm beginning on Friday, June 7th.
2. Mr. Ewick spoke about the need for the SPL to join MLA. It is much more costly than it has been in the past, but membership is important for Mr. Ewick to remain up-to-date on legislative action taking place on behalf of libraries.

IX PUBLIC COMMENTS

None

X ADJOURNMENT

Motion by Mr. Cohen, supported by Dr. McCollough,

13-10 RESOLVED That the Library Board meeting for March 13, 2013 be adjourned.

AYES: Cohen, Evans, McCollough, Readus, Rose

NAYS: None

MOTION APPROVED.

There being no further business to discuss, the Library Board meeting for Wednesday, March 13, 2013 was adjourned at 9:28 pm. The next meeting will take place on Wednesday, April 17, 2013 at 7:30 pm in the Southfield Room located on the 3rd Floor of the Southfield Public Library, 26300 Evergreen Road, Southfield, MI 48076

Respectfully submitted,

David L. Ewick.
City Librarian