Chromebook Lending Program

Who can check out Chromebooks?
- Any patron with a current Southfield Public Library card who is a resident of Southfield or Lathrup Village.
- There is not an age restriction on Chromebook check outs.
- Check outs and returns are required to be done at the circulation lobby desk only.
- Patrons can call the Tech Help line (248-796-4358), or contact a Computer Assistant to place a hold on a Chromebook for pick-up at the circulation desk lobby.

How long can I keep a Chromebook?
- Chromebooks are available for three weeks and are renewable twice if there are not any holds from other patrons.
- Patrons can renew their Chromebook using the catalog to login to their account or call the Renewals phone line at 248-796-4208.

What if I return it late or damage it?
- The borrower is responsible for any loss or damage to the device while in their possession.
- Patrons who return Chromebooks in the book drop and not at the Circulation Desk will be charged a $15.00 fee.
- Replacement and damage fees apply to any Chromebook, power cord, mouse, or carrying case that is returned in a damaged condition.
- Any borrower who modifies a Chromebook, and that modification voids the device warranty (e.g., jailbreaks the device), will be charged for the replacement cost of the device.
Fees and fines for overdue, lost, stolen, or damaged Chromebook Kit materials.

- The policy for Chromebooks returned after the due date are in accordance with the overall library policies for borrowed materials.
- Fees for loss or damage will be charged to the borrower.
  - Chromebook $ 300.00
  - Power Core $ 25.00
  - Mouse $ 10.00
  - Carrying Case $ 18.00

Borrowers Responsibility of Use.

- The Chromebook must be returned in the same condition that it was borrowed.
- Patrons must not add or remove apps, download programs, or change the configuration in any way. Patrons who borrow a Chromebook agree to not alter the Chromebook in any way.
- Borrowers are required to report any problems experienced with the Chromebook during their borrowing period. The working condition of the Chromebook will be assessed before checkout and upon its return.
- The borrowing Patron is responsible for deleting files saved to the Chromebook. The library will make a good faith effort to delete all files when the Chromebook is returned but does not take responsibility for or guarantee the full deletion of all or any files.
- Chromebooks will be wiped of information upon return, please ensure anything you have saved is stored elsewhere when you return the item.