

SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES
WEDNESDAY September 14, 2022, 7 PM
(In Person)

Southfield Public Library, Auditorium (1st Floor)

26300 Evergreen Road

Southfield Michigan

Present: Eunice Rose, Joyce Johnson, Thalia Maxwell, Bruce Collins, II, Irv Lowenberg. Staff: Mary Beall, Lori Harris-Glore, Pat Kidd. Guest: Tony

I. CALL TO ORDER: President Euni Rose called meeting to order at 7:09pm.

II. ADOPTION OF THE AGENDA:
Motion by Joyce Johnson
Supported by Thalia Maxwell.
All in favor: Aye

III. APPROVAL OF CONSENT AGENDA ITEMS:
A. July 13, 2022, Minutes
B. August 2022 Financial Reports

Motion by Thalia Maxwell
Supported by Joyce Johnson.
All in favor: Aye

IV. FORMAL REQUESTS TO ADDRESS THE BOARD:
A. There were no requests to address the Board.

V. REPORTS:
A. Director's Report:

Library Monthly Report: August 2022

New and Notable Services and Programs:

- Three new Video Conferencing Rooms are now open for individual use on the 3rd floor. This new service is extremely popular with our patrons.
- Portable Hotspots are now available for patron checkout. Chromebooks will be available for checkout in October.
- The Technology Division is offering Tech Help: one on one appointments with Library Tech gurus.
- The Library is debuting Sense-Able Sensory Storytimes! Designed for children that may need extra sensory support, sensory story time combines traditional story time components with sensory elements to enhance the experience.

Highlights:

- "So You Want to Read..." videos discussing various book genres have been a big hit — the new videos released in August had 400 views and counting.
- Summer Reading for Youth and Teens "Oceans of Possibility" wrapped up August 15 with over 100 attending the end of summer party. A total of 200 youth and teens participated in the program.
- Youth Librarians have started visiting Southfield school Open Houses and Curriculum Nights and issuing library cards to students and families.
- In-person story times for babies, toddlers, and school age children return in September. • Sunday hours resume September 11. The Library will now be open 7 days a week.

Questions answered:

- Adult: 2914
- Youth: 1383
- Tech Help: 517

Programs:

- Adult: 6; 410 attendees/views. ● Youth: 13; 571.
- Library-wide: 3; 146 attendees.

Circulation: July 2022 (Circulation figures run a month behind)

- Checkouts --17,604 ● Digital checkouts--3784
- Library Cards --236
- Items Added to Collection --439 (399 Print, 40 AV)
- Visitors --3660

VI. BUSINESS:

A. Library Board Calendar 2023:

Be it RESOLVED that the Southfield Public Library Board reviewed and approved the 2023 Library Board Calendar. Resolution: Boarddates091422

Motion by Bruce Collins, II
Supported by Thalia Maxwell.
All in favor: Aye

B. SPL Closed Dates 2023:

Be it RESOLVED that the Southfield Public Library Board reviewed and approved the 2023 closing dates for the Southfield Public Library. Resolution: Closingdates091422

Motion by Thalia Maxwell
Supported by Bruce Collins, II.
All in favor: Aye

C. Fines: Amnesty and Fine Free Proposals:

Interim Director Mary Beall will create a proposal to eliminate late fees on late materials. Patrons will still be responsible for lost and/or damaged materials. The Southfield Public Library will soon institute automatic renewals for checked out materials- items with holds or waiting list will not be renewable as is the current policy. The proposed changes will help to create community goodwill with residents who may be struggling and give access to the library for patrons who may not be using the library. The loss in revenue from late fees is negligible to the library budget.

Be it RESOLVED that the Southfield Public Library Board approves the proposed elimination of late fees. Final decision will be determined upon completion of proposal. Resolution: FineFree091422

Motion by Thalia Maxwell
Supported by Bruce Collins, II.
All in favor: Aye

D. Staff Mask Policy

Be it RESOLVED that the Southfield Public Library Board approved Southfield Public Library employees to continue the use of face masks while interacting with the public. Resolution: Maskupdate091422

Motion by Bruce Collins, II
Supported by Joyce Johnson.
All in favor: Aye

VII. COMMENTS:

The Library Thanked the Interim Director Mary Beall for the continued excellent service offered to patrons and to the community. Encourages the Library to continue to offer unique and wonderful programming both virtual and in person.

VIII. ADJOURNMENT:

Be it RESOLVED that the Southfield Public Library Board meeting of September 9, 2022, was hereby adjourned at 7:47 pm. The next Library Board meeting will be held on October 12, 2022.

Motion by Bruce Collins, II
Supported by Joyce Johnson.
All in favor: Aye

Next Southfield Public Library Board meeting October 12, 2022, or as needed