

**SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES
WEDNESDAY July 13, 2022, 7 PM
(In Person)**

Southfield Public Library, Auditorium (1st Floor)

26300 Evergreen Road

Southfield Michigan

Present: Bruce Collins, II, Joyce Johnson, Laura Mancini, Kennedy Ellis. City: Irv Lowenberg.
Staff: Mary Beall, Lori Harris-Glore, Pat Kidd. Absent: Euni Rose, Carole McCollough, Thalia Maxwell.

- I. CALL TO ORDER: Meeting was called to order at 7:05 by Vice President Laura Mancini.

- II. ADOPTION OF THE AGENDA:
Motion by Bruce Collins, II
Supported by Joyce Johnson.
All in favor: Aye

- III. APPROVAL OF CONSENT AGENDA ITEMS:
 - A. June 8, 2022, Minutes
 - B. June 2022 Financial Reports

Motion by Joyce Johnson
Supported by Bruce Collins, II.
All in favor: Aye

- IV. FORMAL REQUESTS TO ADDRESS THE BOARD:
 - A. No requests to address the Library Board.

- V. REPORTS:
 - A. Interim Director's Report

Library Monthly Report: June 2022

Highlights:

- Expansion of library hours began June 1 and has been well-received.
- Numbers steadily going up in all categories: patron visits, programs and attendance, questions answered, circulation, new library cards, use of AskSPL (library chat and text service), outreach.
- Summer Reading for Youth and Teens “Oceans of Possibility” kicked off June 16, and already has 160 registrants with weekly interactive programs. The Youth Division has also renewed providing story times at Parks and Recreation summer programs.
- Summer Reading for Adults “So You Want to Read...” kicked off June 19. Programs will include Souvenir Reading Log for participants, weekly genre videos on social media (information & recommendations), Haiku Reviews on book read for sharing on 2nd floor and social media, “What Have You Been Reading?” in-person book discussions
- The Library Board is undertaking a review of the Library’s Materials Selection and Reconsideration policies.

Questions answered:

- Adult: 2325
- Youth: 1300

Programs:

- Adult: 5; 50 attendees.
- Youth: 15; 150 attendees. Summer Reading Program: 160 registrants!
- Library Tours: 4 total; 18 attendees
- Library-wide: 5; 220 attendees.
- Community Outreach: co-hosted Park It Movie Night with Parks and Recreation, connecting with over 200 people. Present story times weekly at Rec on the Move and Summer Camp.

New Hires:

- Librarian I: 2

Circulation: May 2022 (Circulation figures run a month behind)

Checkouts --14,962

Digital checkouts--3786

Library Cards --97 (May) 183 (June)

Items Added to Collection --2201 (1869 print, 332 AV)

Visitors --2731

VI. BUSINESS:

A. Materials Selection Policy:

The Library Board reviewed the updated Southfield Public Library Materials Selection Policy and the Materials Reconsideration Policy. After discussion about the procedure for reconsideration, the Board voted to adopt the two policies.

Be it RESOLVED that the Southfield Public Library Board approves the updated and revised Materials Selection Policy and Reconsideration Policy and are hereby adopted July 13, 2022. Resolution: Collection07132022

Motion by Bruce Collins, II
Supported by Joyce Johnson.
All in favor: Aye

B. FY 23 Budget -CIP Update:

The FY 2022-2023 budget was adopted by the Southfield City Council on June 16, 2022, including the Capital Improvements Projects. Projects will be prioritized, and repairs will begin shortly.

C. Paving project update:

Phase 1 of the paving project has been completed

Phase 2 - The Children's Garden has begun and paving will be done soon. The final plan has been revised and received. The new children's garden will be safer, provide more use for programming, new story time area and concrete not pavers will be used. The garden is still useable and safe to conduct outdoor activities and is currently being used for programming. Due to inflationary cost the project is estimated to be about \$20,000 over budget.

Be it RESOLVED that the Southfield Public Library Board voted to amend the resolution # 05122021TRUST to support use of additional funds from the Miller Trust for the children's Garden renovation hereby approved on July 13, 2022. Amendment to Resolution: 05122021TRUST

VII. COMMENTS:

Mary Beall: Security training for staff will be ongoing and additional training will be conducted by Officer Kelly Buckberry of the Southfield Police Department. The library will be looking to conduct security training for employees regarding gun violence, diffusing situations and developing and reinforcing protocols. The Board members asked to be alerted to training dates.

Programming:

The library will continue its Jazz & Blues concerts for the summer on the Evergreen Patio, weather permitting.

The Kimmie Horne Jazz Festival will be held on the front lawn August 12-13, 2022. The library will close Friday, August 12, 2022, at 3 pm and will be closed all day Saturday, August 13, 2022, to allow the parking lot to be used for festival parking. The Library and the Friends of the Library will have information booths at the concerts.

VIII. ADJOURNMENT:

IX. Be it RESOLVED that the Southfield Public Library Board adjourned at 7:45 pm on July 13, 2022, the next meeting will be held on August 10, 2022.

Motion by Joyce Johnson
Supported by Bruce Collins, II.
All in favor: Aye

Next Southfield Public Library Board meeting August 10, 2022, or as needed