

SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES
WEDNESDAY October 2, 2019, 7 PM
STUDY ROOM 301

Present: Terry Selman, Carole McCollough, Bruce Collins, Dave Ewick, Irv Lowenberg

I. CALL TO ORDER – The meeting was called to order at 7:00pm by VP McCollough.

II. ADOPTION OF THE AGENDA - **Selman moved to approve the agenda as presented. Support: Collins. Vote: 3-0 Motion carried.**

III. APPROVAL OF CONSENT AGENDA ITEMS - **Selman moved to approve the agenda as presented. Support: Collins. Vote: 3-0 Motion carried.**

- A. September 2019 Minutes
- B. September 2019 Treasurer's Report
- C. Correspondence/Articles

IV. FORMAL REQUESTS TO ADDRESS THE BOARD – none received

V. REPORTS

A. Director's Report

Personnel

- We have received approval to hire a Technology Coordinator & Systems Administrator!
- We are in the process of hiring a Librarian 2 and 3 Librarian 1 positions for Adult Services.
- We are working on comparing salaries with other local libraries to see how SPL compares; with the goal of increasing wages for those positions that are not competitive.

Building

- HVAC contract is up for bids. There is a walk-through Thursday, Oct. 4 at 10:00 am with Purchasing.
- Working on a carpet purchase to replace the worn out Youth Room carpeting.
- Working with Park Services to identify what grounds keeping services they are responsible for.
- The comprehensive needs assessment is underway and the board will get a report upon its completion.
- Need to replace the broken pavers and concrete around the Tower Lobby.
- Working with Purchasing on replacement of the front Tower Lobby doors before winter.

Other

- Youth is working with DENSO on bringing a youth author to SPL.
- Coding for Kids: Mechelle Bernard has done such a great job with this program that she's been asked to sit on a panel discussion at COBO Hall.
- Physical Audiobooks are being phased out at some libraries. We will monitor their use but understand that eventually streaming will replace the physical CD.

- SPL is participating in a new City program – a Ghost Walk where City personnel will tell ghost stories at various locations around the City Campus.
- Dave is talking to COSA on Oct. 17 about keeping/making the Library “age friendly”.
- Dave is sitting on the Southfield 2020 Census Complete Count Committee.
- Charli Osborne is attending the ALA Midwinter Conference in Philadelphia.

VI. BUSINESS

A. Fund Balance Request for various Capital projects

- Comprehensive needs assessment report - \$50,300
- Replace carpeting on first floor – Est. \$140,000
- Tower Lobby door replacement – Est. \$20,000
- Pavers/Concrete replacement at entry – Est. \$75,000
- Repair/replacement of interior lights – Est. \$20,000

These are NON-BUDGETED items, so must be taken to City Council, if approved by the library board. Estimated total is \$300,000.

Motion by Selman to approve requesting \$300,000 to be added to the Library’s Operating Budget from Fund Balance for the uses described above. Support: McCollough. Vote: 3-0

- Gizmo in the Youth Room – Ewick requested that the board decide whether to keep or remove the Gizmo. He has had reports from the Safety Officers and Youth Room personnel that it is a safety hazard and needs extensive repair to function again.

Item tabled by consensus.

- Discussion on elimination of fines – Ewick reported that the current Integrated Library System from Innovative Interfaces does not have the capability to automatically renew items for patrons, but that SPL will be upgrading the system in 2020 and that function will be available. He also shared an article showing that Chicago’s Public Libraries have gone fine free.

Discussion will be continued. No action taken.

- 2020 Calendar – Ewick presented a document showing the list of dates the library will be closed for board approval. **Motion by Selman to approve the calendar as presented. Support: Collins. Vote: 3-0 Motion carried.**

IX. COMMENTS

Selman requested that Ewick send her more information on the ALA Midwinter conference with the thought of possibly attending.

- ADJOURNMENT – **Selman moved to adjourn at 7:38pm. Support: Collins. Vote: 3-0 Motion carried.**

Next Library Board meeting is scheduled for November 13, 2019