

SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES
WEDNESDAY January 8, 2020, 7 PM
SOUTHFIELD ROOM

Present at meeting: Euni Rose, Carole McCollough, Laura Mancini, Bruce Collins, Irv Lowenberg, Dave Ewick, Joseph Person

- I. CALL TO ORDER – The meeting was called to order at _____ by Chair Rose.

- II. ADOPTION OF THE AGENDA – Motion to approve the agenda by _____ Support _____
Vote _____

- III. CONSENT AGENDA ITEMS
 - A. November 2019 Minutes
 - B. December 2019 Treasurer’s Report
 - C. Correspondence/Articles

- IV. FORMAL REQUESTS TO ADDRESS THE BOARD – Joseph Person has contacted the library with a request to discuss the use of Group Study Rooms by an individual. Currently at least 2 people are required to be present to use the rooms.

- V. REPORTS
 - A. Director’s Report – Librarian Alicia Bell’s husband Victor passed away on New Year’s Day after a long illness. Books will be plated in memoriam.
Two Librarian 1 positions have been filled with one still in process. Former intern Heather Rochon and current part time employee Katrina Lawrence are now full time Adult Librarians. Interviews for the Tech Coordinator will take place tomorrow.

The building infrastructure report should be presented by our next board meeting so we will spend some time reviewing that in Feb.

Our Long Range Plan (LRP) vendor has sent us quite a bit of background information (demographics, use trends, benchmarks) in preparation for the work coming in Feb. Here is the calendar we have agreed upon:

Kickoff meeting of the Strategic Planning Committee	FEB 25 at 10 am
Community Conversations	Due MAR 30 th
Surveys	APR 1-14
Strategic Planning Retreat	APR 21
Staff Operational Retreat	MAY 5 th from 10-3

The final report will be delivered sometime in May after the retreats for board approval.

PROGRAM Highlights for January

JAN 12 at 2 pm - PuppetART will present KOLOBOK – a Russian folktale similar to the story of the Gingerbread Man.

JAN 13 – Teen GAMEE night at 7 pm

JAN 15 at 6:30 – Sax Maniacs concert

JAN 16 at 6:30 – PuppetART will teach the making of Marionettes

JAN 27 at 6:30 – Airman to CEO – author talk by Dan Ringo

JAN 27 at 7 pm – Teen volunteer night

JAN 28 at 7 pm – The Gardening Guru on Winter Gardening

VI. BUSINESS

A. Request to pay Aielli Construction Company \$22,005.50 for Fountain restoration services. This would have to be paid from gift funds. Funds are available. **Motion to approve _____ Support _____ Vote _____**

B. Long Range Plan – The LRP begins in earnest this month. Ewick will update the board on the process.

IX. COMMENTS

X. ADJOURNMENT – **Motion to adjourn at _____ by _____ Support _____ Vote _____**

Next Southfield Public Library Board meeting is scheduled for **February 12, 2020**

Respectfully Submitted by David L. Ewick, City Librarian