

SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES
WEDNESDAY November 13, 2019, 7 PM
SOUTHFIELD ROOM

Present: Euni Rose, Laura Mancini, Carole McCollough, Howard Haynes, Dave Ewick

- I. CALL TO ORDER – **The meeting was called to order at 7:11 pm by President Rose.**
- II. ADOPTION OF THE AGENDA – **Motion to approve the agenda as presented: McCollough. Support: Mancini. Vote: 3-0**
- III. APPROVAL OF CONSENT AGENDA ITEMS - **Motion to approve the agenda as presented: McCollough. Support: Mancini. Vote: 3-0**
 - A. October 2019 Minutes
 - B. October 2019 Treasurer’s Report
 - C. Correspondence/Articles
- IV. FORMAL REQUESTS TO ADDRESS THE BOARD – None received
- V. REPORTS
 - A. Director’s Report – *It’s budget season so we are tackling 2020-2021.*
 - A. Personnel –
 - i. hiring for all open Full Time positions is underway. There are currently 5 positions open: (3) Librarian I positions, (1) Tech Coordinator, and (1) System Administrator.
 - ii. Several part time positions are also being filled. The managerial pay scale was approved by Council.
 - iii. Ashley Finkbeiner attended the YALSA conference. We’ve scheduled various staff training seminars.
 - iv. We’re having a Tailgate Lunch Friday for staff.
 - v. Staff has adopted a Goodfellows Family & will purchase gifts for a local low income family.
 - B. Building –
 - i. Several small projects such as lighting upgrades and repair of Computer Lab desks are underway.
 - ii. Carpet replacement on the first floor is moving forward.
 - iii. HVAC contract to be awarded soon (current contract ends in DEC).
 - iv. The building infrastructure report should come out in JAN.
 - C. Program Highlights
 - i. Scratch Coding continues to be a huge draw in Youth.

- ii. Tuskegee Airman Alexander Jefferson – TONIGHT
- iii. The Fall Family Book Fair was a tremendous success with over 40 authors and 350 attendees! Jesse Cleary did a great job!
- iv. We're doing computer classes again and the reviews are all overwhelmingly positive!
- v. Alvin Waddles is coming NOV 20 with a special fund raiser concert for the Friends!

VI. BUSINESS

- A. **Public Entrance** – a second company has inspected the doors and proposed to fix the sensors and mechanics. Facilities agrees that this is a good alternative so the work will be done without the major cost/inconvenience of replacing the doors.
- B. **Gizmo removal** – due to safety concerns and the need for major repairs, the Gizmo is going to be removed before installation of the new carpet.
- C. **Elimination of Fines** – automatic renewals of those borrowed materials which have no holds on them cannot be started until 2020 due to the need to upgrade the Integrated Library System. This will be budgeted in the 2020-2021 budget and put into place. Ewick will continue to provide articles and information on the subject; and continues to advocate for removing fines on all materials.
- D. **E-Books from MacMillan** – The library world is up in arms over unfair practices by this publisher in the way it sells to libraries, as shown in the article from NPR in this month's packet. Ewick just wanted board members to be aware in case they are asked for a comment.
- E. **McCollough made a motion to cancel the DEC 11, 2019 Board meeting. Support: Mancini. Vote: 3-0**

- IX. **COMMENTS** – Mancini noted that a new law governing phones and E911 compliance is going into effect and asked that staff ensure that the library is compliant.

- X. **ADJOURNMENT** – **Motion to adjourn at 7:58 PM by McCollough. Support: Mancini. Vote: 3-0**

Next Board meeting: DEC 11, 2019 is CANCELED