

**SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING AGENDA
WEDNESDAY May 8, 2019, 7 PM
SOUTHFIELD ROOM**

Present: Carole McCollough, Terry Selman, Laura Mancini, Irv Lowenberg, Dave Ewick

- I. CALL TO ORDER – Meeting was called to order at 7:13 by VP McCollough.
- II. ADOPTION OF THE AGENDA – Motion to adopt the agenda was made by Selman. Support by Mancini. Motion carried 3-0.
- III. APPROVAL OF CONSENT AGENDA ITEMS – Motion to accept the consent agenda items was made by Mancini. Support by Selman. Motion carried 3-0.
 - A. May 2019 Minutes
 - B. May 2019 Treasurer’s Report
 - a. Ewick noted that some funds will have to be transferred due to more HVAC bills, and that use of the streaming service Hoopla has expanded so much that more funds are needed there. These changes will require Council approval.
 - C. Correspondence/Articles
- IV. FORMAL REQUESTS TO ADDRESS THE BOARD – none received
- V. REPORTS
 - A. Director’s Report

Library Board President Euni Rose update – Euni had surgery Tuesday. She is doing well in her recovery so far. **The Board requested that flowers be sent when she is able to receive them and that they be kept apprised of the situation.**

Ethics of Autonomous Vehicles program was well attended; garnered a thank you note from LTU
SPELL BOWL – there was a smaller group of teams but they still had fun

Volunteer Luncheon went very well

Michigan Humanities Council – we nominated Don McGhee of the Friends and DENSO for MHC awards. Winners will be announced next week.

Youth had some amazing programs in April that were well attended: PuppetART show, MARVELous Superhero night, & Fairytale Princess storytime were all major hits!

Tech Coordinator Robin Gardella will retire after 28 years of exemplary service to SPL on May 17. She has agreed to come back to work part time, which is a cause for celebration! Ken Landa is expected to be named the interim Tech Coordinator.

Personnel:

- Still hiring Part Time Sub Librarians & non-career people to prepare for expanding library hours.
- Technology Systems Administrator – hiring is in process.
- We still await HR to increase the pay rate for replacing two interns who completed their internship with us.

Building:

- Capital Projects – in Purchasing.
- Audio/Visual upgrade – installation has begun.
- HVAC – cooling tower maintenance approved by Council – install scheduled for early June
- Carpet – Youth Room is slated for carpet replacement.

May Program Report:

- Story times continue Tuesdays & Thursdays at 10 am
- 1 – Holocaust Remembrance Day at 6:30
- 1 – Sleep Under Story Time at 6:30
- 1 - Urban Fiction Book Club at 7:00
- 4 – Stroke Risk (DMC) at 11:00
- 5 – **PuppetART** Puppet Workshop at 2:00
- 6 – Disney Trivia for those under 13 at 5:00
- 6 – Disney Trivia for all ages at 7:00
- 8 – Tech Talk at 2:00
- 8 – Creecy Book Club at 7:00
- 9 – Senior Movie at 10:00
- 14 – Internet Basics class at 10:00
- 14 – Starting a Business (SBDC) at 10:00
- 14 – Creecy Book Club at 2:00
- 15 – Friends of the Library board meeting at 3:00
- 15 - Sleep Under Story time at 6:30
- **17 – JABAL with singer Kerry Price at 6:30**
- 20 – Manic Maker Monday Night at 4:00
- 20 – Teen Volunteer Night at 7:00
- 22 – Staff BBQ!
- 22 – Idlewild program at 6:30
- 22 – Tech Talk at 7:00
- 25, 26, 27 – LIBRARY CLOSED FOR MEMORIAL DAY
- 29 – Sister Pie: author talk at 6:30

VI. BUSINESS

- A. Friends Corporate Sponsorship brochure – The general consensus was that the brochure is a good step for the Friends and is acceptable to the Board.
- B. Partnership with PuppetART on grant – Ewick stated that he is working with PuppetART and the Friends to have the Friends be a partner and fiduciary agent on a grant. Board members liked the collaboration with this group.

- C. Meeting Room Policy review – The board reviewed the existing policy along with backup materials which delineate concerns about allowing “for profit” groups to use the rooms. Item tabled for discussion next month. **Ewick was asked to share the Northville Library’s Meeting Room Policy with board members; to check with P&R on their pricing; to investigate ASSABET scheduling software; to gather some other libraries’ policies; and to see if the Chamber of Commerce has any information on local venue costs.**
 - D. Lathrup Village contract review – Handouts were distributed showing the potential impact if Lathrup separated from SPL. **Ewick was directed to identify the costs of serving Lathrup residents. Discussion was tabled for next month.**
 - E. Library name update: David Stewart Memorial Library – After some review by staff, it was found that one stipulation of Mary Thompson’s original gift of land for the Civic Center was that the library be named in memory of her grandfather, David Stewart. **Ewick will investigate bringing the name plaque from the old library location to the current location.**
- IX. COMMENTS – Nothing to report.
- X. ADJOURNMENT – Motion to adjourn at 7:55 was made by Mancini. Support by Selman. Motion carried 3-0.

Next Southfield Public Library Board meeting is scheduled for June 12, 2019

(Terry Selman noted that she will not be able to attend.)