

**SOUTHFIELD PUBLIC LIBRARY BOARD**  
**REGULAR MEETING MINUTES**  
**WEDNESDAY January 23, 2019, 7:00 PM**  
**SOUTHFIELD ROOM**

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Members attending: Euni Rose, Terry Selman, Carole McCollough, Bernie Cohen, Howard Haynes, Irv Lowenberg Staff: Dave Ewick Guest: Fred Zorn

- I. CALL TO ORDER – **Pres. Rose called the meeting to order at 7:01 pm.**
- II. FORMAL REQUESTS TO ADDRESS THE BOARD – City Admin. Fred Zorn talked to the board about a few City items including that the library had closed out fiscal year 2018 with over \$1,200,000 put into fund balance. He also discussed an error that had been made when City Librarian Ewick started. Ewick was not given a car allowance which is a standard benefit for director level personnel. There was discussion on how to correct the error. The subject will be continued at the Feb. meeting.
- III. ADOPTION OF THE AGENDA - **McCollough moved to accept the agenda as presented. Support: Mancini. Motion carried 3-0**
- IV. APPROVAL OF CONSENT AGENDA - **Mancini moved to accept the consent agenda as presented. Support: McCollough. Motion carried 4-0**
  - A. December 2018 Minutes
  - B. December 2018 Treasurer’s Report – no report due to computer error. A report for Dec. will be included in the Feb. packet.
  - C. Correspondence/Articles
- V. REPORTS
  - A. Director’s Report
    1. Expansion of Operating Hours – Ewick noted that there is one full time career position still to be filled, along with several part time non-career positions, but that the preparation continues.
    2. Miller & Phillips Trust documents – copies of these documents were dispersed to board members for their records.
    3. HVAC maintenance & repair – funding issues have been resolved through a shifting of funds within the budget. This will go before council on January 29<sup>th</sup>.
    4. Technology division – difficulties in hiring have continued but there is hope that with the hire of a new HR director movement will occur and the problems will be resolved.

5. Ewick shared information on new TLN programs being created consortia member libraries: discounts at Red Wings games, Michigan Opera Theatre programs, discounts at movie theaters, etc. There was a question about whether the Library Activities Pass program is still active. Ewick stated that it is indeed still around, but is less visible since going completely online. A suggestion was made to create some advertising about it to remind patrons of these great opportunities that increase the value of having a library card.
6. State of the City address is coming March 18, 2019 – Ewick requested that those who wish the library to purchase tickets for them alert him as soon as possible. Cost is \$50/person.

VI. BUSINESS

- A. Dates of Board Meetings – Mancini noted that with her new position she will not be able to meet on the 4<sup>th</sup> Wednesday of the month so requested that the meeting date be rescheduled to another week. Board members will review their calendars decide in Feb.
- B. Library Board Appointments for January 29<sup>th</sup>, 2019.
  - a. Euni Rose, Howard Haynes and Carole McCollough are to be reappointed at the January 29<sup>th</sup> Council meeting.
  - b. Bernie Cohen was alerted that he should contact Mayor Siver about his reappointment date if he so chooses.
- C. Library Naming – the board discussed options for naming the Library building after someone. Ewick is to check with the Legal Dept. about whether the legal name of the library is still the David Steward Memorial Library, or if that name was tied to the former building.

IX. COMMENTS – none noted

X. ADJOURNMENT – the meeting adjourned at 8:45 pm

**Next Southfield Public Library Board meeting: 7 PM, February 27, 2019**

Respectfully submitted: Dave Ewick, City Librarian