

SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES
WEDNESDAY February 27, 2019, 7 PM
SOUTHFIELD ROOM

Present: Euni Rose, Terry Selman, Carole McCollough, Howard Haynes, Laura Mancini, Dave Ewick

- I. CALL TO ORDER – **President Rose called the meeting to order at 7:02 pm.**
- II. ADOPTION OF THE AGENDA – **McCollough moved to approve the agenda as presented. Support: Selman. Motion carried 4-0**
- III. APPROVAL OF CONSENT AGENDA ITEMS – **Selman moved to approve the consent agenda. Support: McCollough. Motion carried 4-0**
 - A. January 2019 Minutes
 - B. January 2019 Treasurer’s Report
 - C. Correspondence/Articles
 - a. Twitter exchange about expanded hours
 - b. Article on Mancini being selected as Northville Library Director
 - c. Article on Whale sculpture being installed
 - d. Article by ALA Presidential candidate Lance Werner (Kent, MI)
- IV. FORMAL REQUESTS TO ADDRESS THE BOARD
 - A. Fred Zorn, City Administrator – Mr. Zorn was unable to attend.
- V. REPORTS
 - A. Director’s Report – Ewick noted that the Whale statue is installed in the fountain and looks amazing! Ewick encouraged Board attendance at the Battle of the Books & Spell Bowl.

Personnel:

 - We are still hiring Part Time Substitute Librarians & non-career people to prepare for expanding library hours.
 - Technology Systems Administrator – position has been posted!
 - Again, we are waiting for HR approval to increase the pay rate for replacing two interns who completed their internship with us.
 - A plaque has been created for Bernie Cohen to honor his long service to the board.

Capital Improvement Projects:

 - Capital Projects – we are reviewing info about what is needed to maintain the building.
 - Audio/Visual upgrade – TEL Systems has reviewed the building & is ordering equipment.
 - HVAC – unexpected expense with cooling tower (more under Business)
 - Carpet – the Youth Room is slated for carpet replacement in the coming year.

February Program Report:

 - OREO-Palooza – Feb 27 from 4-5 in Tower Lobby
 - Storytimes continue at 10 & 11 on Tuesdays & Thursdays
 - **Author Stephen Mack Jones – Feb 27 at 6:30**
 - Humanities program – Feb 28th at 1 pm in Study Room 301
 - **Hair Sculpting – Feb 28 at 6:30 in the Meeting Room**

March Program Report:

 - Paper Flowers with Meaghan Keck – March 1 at 1:30 in the Meeting room
 - Board Game Night – March 4 at 7 in the Meeting room

- **Wicked Women of Detroit – March 6 at 6:30 in the Meeting room**
- Urban Fiction Book Club – March 6 at 7 in the Southfield Room
- Friends book sale – March 6, 7, 9 in the BookShelf
- DMC: Kidney Health – March 9 at 11 in the Meeting room
- Cookie Basket Weaving with Kathy McMinn – March 11 at 6 in the Meeting room
- Creecy Book Club – March 12 at 2 and March 13 at 7 in the Meeting room
- **BATTLE of the BOOKS – March 12 & 13 at 7 pm in the Pavilion**
- Gardening Guru – March 18 at 6:30 in the Meeting room
- Teen Volunteer night – March 18 at 7 in the Youth Program room
- Starting a Business – March 19 at 10 am in the Southfield Room
- **Scratch Coding Club – March 20 from 7-8:30 in 1st floor computer lab**
- Sleep Under Family Storytime – March 20 at 6:30 in the Youth Program room
- **JaBaL: Jere Stormer & Friends – March 20 at 6:30 in the Meeting room**
- Making It! – craft program March 24th from 1-4 in the Meeting Room
- Manic Maker Monday – March 25 from 4-5 in the Tower Lobby
- **Story of Sherwood Forest (Detroit) – March 27 at 6:30 in the Meeting Room**
- Crazy Cat People Party – March 30 from 2-3 in the Meeting room
- Tech Talk – March 6 at 2 and March 20 at 7 in the Auditorium
- Internet Basics – March 12 at 10 in 1st floor computer lab

VI. BUSINESS

- A. Adoption of Board Meeting Calendar – Mancini moved to adopt the board meeting calendar as amended. Support: McCollough. Motion carried 4-0
- B. Battle of the Books (March 12 & 13 from 6-8 pm in the Pavilion)
- C. Capital Improvements Plan – Ewick told the board that he is working with the Purchasing Dept. to identify a firm or person who could review the building and help us identify what maintenance is needed in various areas, and in what time frame.
- D. HVAC Cooling Tower repairs – Ewick shared that \$52,300 in maintenance and repairs are needed to the Library’s cooling tower. He originally planned to ask for a special budget adjustment for the funding but has decided that LBA funds would be the most appropriate source for the funds. He is working with the City’s Purchasing Dept. to get bids and have the work done before the cooling season begins.

IX. COMMENTS

- A. There was general discussion about possibly naming the building after various persons but no consensus was reached. There is no need for haste so this is merely preparation for the future.
- B. There was discussion about expanding the auditorium to include a stage. Ewick noted that architect Denelle Wrightson has researched the feasibility of doing so and agreed that it could be done structurally. Ewick was instructed to begin gathering info on costs and possibilities.

X. ADJOURNMENT – **McCollough moved to adjourn at 8:33 pm. Support: Selman. Motion carried 4-0.**

Next Southfield Public Library Board meeting is scheduled for March 27, 2019