

**SOUTHFIELD PUBLIC LIBRARY BOARD**  
**REGULAR MEETING MINUTES of the meeting of**  
**July 18, 2018, 7 PM**

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- I. CALL TO ORDER: Chair Rose called the meeting to order at 7:00 pm. In attendance: Rose, McCollough, Mancini, Haynes. Staff: Ewick Guests: Mayor Siver, Councilman Mandelbaum
- II. ADOPTION OF THE AGENDA – Motion by Mancini to adopt. Support: McCollough. Carried 3-0.
- III. APPROVAL OF CONSENT AGENDA ITEMS – Motion by McCollough to adopt. Support: Mancini. Carried 3-0
  - A. May 2018 Minutes
  - B. June 2018 Treasurer’s Report
  - C. Correspondence/Articles
    - a. Quotable Facts - handout
    - b. Library of Michigan – Trustee Manual update
- IV. FORMAL REQUESTS TO ADDRESS THE BOARD
  - A. Councilman Ari Mandelbaum – clarified that his last visit was only to pass along concerns, that he did not share the constituent’s concerns. Shared how he is working with the library to explore ideas for Jewish related programs/exhibits.
  - B. Mayor Kenson Siver
    - a. Fountain plan – Board went onsite to see the Fountain; discussed issues therein; showed support for Mayor’s efforts and wants to continue to be part of the process.
    - b. Kimmie Horn Jazz Festival – August 10-11 – The Mayor alerted the Board that the library will close on Friday August 10 for this event, but the staff will still be able to work. This is due to charging for parking for the Festival. On Saturday, August 11 the library will close at 3:00 pm for the same reason.
    - c. Artwork – The library will be receiving “The Peacock” sculpture in the front circle drive sometime this fall.
- V. REPORTS -
  - A. Personnel**
    - 1. Librarian 1 – Jesse Cleary & Nicole Baron have been hired
    - 2. Youth Division Coordinator – Charli Osborne has been hired
    - 3. Technology Librarian III – Ken Landa has been hired
    - 4. ILS Librarian II – Jennifer Sines has been hired
    - 5. Technology Systems Administrator – position has been posted
  - B. Building**
    - 1. Window repair & replacement –installing remaining new windows (LBA)

2. Carpet – City Purchasing office is working on a Request for Bids. (LBA)
3. Audio/Visual upgrade – City Purchasing office is working on a Request for Bids
4. Fire Panel – Contacted National Time & Signal to begin process.
5. Roof Inspection – coming before fall
6. Security Camera upgrade – to be paid through LBA
7. Plumbing upgrade – hope to install touchless toilets/sinks; door openers

**C. Upcoming Programs**

1. Summer Reading Program – Read, Know, Grow – record number of participants
2. Top Ten Reads – vote at fiction desk
3. Forest Bathing – July 2
4. Creature Feature – July 9
5. Coco – movie showing – July 16
6. Tech Talk – July 11 at 2; July 25 at 7
7. Family Story Time - Wednesdays: July 11, Aug. 8, Aug. 22 at 7
8. Garden creations – July 23 at 7
9. Family Scavenger Hunt – July 25
10. Drumming – July 25
11. Citizen Scientists – Recording Nature – July 30 at 2
12. Dance me a Story – July 31

**D. Displays**

1. Sanctuary artwork by Lev Davidoff – Circulation Lobby
2. Hats of Jean McDonnell – in the History Room
3. Artwork by Steve Mandell – Circulation Lobby
4. Keroline Garrett quilts – 2<sup>nd</sup> floor

**VI. BUSINESS**

**A. Election of Board Officers – Tabled until August meeting**

1. President
2. Vice President
3. Treasurer

**B. Strategic Planning – reviewed changes to this RFP.**

**VII. COMMENTS – request for Ewick to create a fact sheet on the library's history, etc.**

**VIII. ADJOURNMENT – Meeting adjourned at 8:30 pm by Chair Rose.**

Submitted by City Librarian David L. Ewick