SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES
WEDNESDAY May 9, 2018, 7 PM
SOUTHFIELD ROOM

I. CALL TO ORDER - the meeting was called to order by President Rose at 7:02 pm

II. ADOPTION OF THE AGENDA Motion to approve the agenda by McCollough. Second by Selden. Motion carried 4-0.

III. CONSENT AGENDA ITEMS
   A. March 2018 Minutes - Motion to approve the agenda by Selden. Second by McCollough. Motion carried 5-0.
   B. April 2018 Treasurer’s Report
   C. Correspondence/Articles

IV. FORMAL REQUESTS TO ADDRESS THE BOARD
   A. Ari Mandelbaum – Mr. Mandelbaum was unable to attend.

V. DIRECTORS REPORT
   A. Personnel
      Recent/in process hires:
      • Youth Intern – Liat Rothfeld started work on April 16, doing well
      • Librarian 1 – 2 people will be receiving offers of employment soon
      • Youth Division Coordinator – Charli Osborne has accepted the position and begins with SPL on June 4th

   Positions ready to be posted:
      • Technical Services Librarian 3
      • ILS Librarian 2 – posting is closed, interviews begin shortly for 3 internal candidates

   B. Building
      • Window repair & replacement project – Lansing Glass begun installation of replacement windows. Approximately 8 have been replaced so far. The first invoice has been received & is being paid
      • Storytime Room – project on hold until discussion with new Youth coordinator.
      • Carpet – Will replace most of the carpet in the Youth Room.
      • Audio/Visual upgrade – Project will involve replacing all the meeting room AV equipment (projectors, screens, microphones, etc.).
      • Fire Panel – City Facilities has agreed to work with National Time & Signal to upgrade our fire panel.

   C. Programs
• Spell Bowl was held March 28 for a small group of 4 teams. We will re-evaluate the program before holding it next year to work on ways to increase participation.
• Battle of the Books was another rousing success. Please congratulate the youth librarians on their work toward this program without a coordinator.
• Fairy Tale Fete Week presented a whole week of programs for the younger set.
• Money Smart Week magic show was a great time.

D. Coming Attractions:
• Story Time continues on Tuesday & Thursday mornings at 10
• SPL is participating in the 1,000 Books before Kindergarten program to promote early literacy.
• Music of the West African Kora – May 6
• Robotics with LTU – May 7
• Creecy Book Club – May 8 & May 9
• Tech Talk – May 9
• Dementia, Communication & Changing Behaviors – May 12
• WEATHER FEST – May 14
• Eliza Neals & the Narcotics – Jazz & Blues – May 16
• LEGO+ night - May 21
• Tax Free Income Investing – May 22
• Internet Basics Class – May 22
• Tech Talk – May 23

E. Displays in May:
• Potawatomi Indians informational panels – Circulation Lobby
• Hats of Jean McDonnell – in the History Room
• Images of the Mind – P&R Oil Painting Class
• Photography by Brian Woolery
• Jewish American Heritage Month display in Reference

A. Local Library News
• Westland has hired a new director after years of turmoil
• Farmington is going through a rough time with their board due to local politics

VI. BUSINESS
A. Staff ice Cream Social – to celebrate our wonderful staff, the board approved spending up to $50 on supplies to treat staff one Wednesday in June.
B. Art Commission
i. Peacock – The Arts Commission has asked that the Northland sculpture by Arthur Kraft & Gwen Lux be placed in the Library’s front roundabout. *Motion to accept the Peacock as a gift with the stipulation that no restoration, installation or maintenance costs be borne by the library: McCollough Second: Selden. Motion carried 5-0.*

ii. Whale & Fountain – Mayor Siver is working toward this goal with a vendor who has quoted $150,000. He is fund raising now. The board reiterated that they do not want to spend more library funds on this project.
iii. Lev Davidov – request to display sculpture. Rose & Ewick viewed the piece. Ewick was instructed to work with Legal on a contract to ensure that the library’s liabilities are covered in the event of any harm being done to the sculpture; with a clause stating the disposition of the piece if Mr. Davidov should pass away while the library is in custody.

C. Board Photos – Photos of the Board members were taken for the website.

D. City Council request to meet with board – City Council is meeting with each City board & commission to gain a better understanding of the work being done by each group. (Council letter attached) The board discussed how to proceed. It was decided to prepare a presentation that highlights “How we make the community a better place”, based on SPL’s values and Long Range Plan. Items to include:
   i. A printed informational packet for each Council member:
      1. Library portion of the Charter & Long Range Plan
      2. A staffing comparison (show we’re doing more with less)
      3. A summary of building upgrades
      4. A copy of the budget
      5. A copy of @ Your Library
   ii. PowerPoint
      1. Stories/anecdotes from patrons who’ve been well served
      2. How we’re picking up the slack for schools who’ve closed their own libraries
      3. We are a community center open to ALL (homeless, etc)
      4. SPL provides learning/educational/cultural resources once formal learning has ended
      5. We’re more than books!
   iii. Prep for the following expected questions:
      1. Restoration of Hours
      2. Literacy Initiatives
      3. Business Initiatives
      4. Use of the meeting room by “for-profit” groups.

IX. COMMENTS – Dr. McCollough: concern that the Friends BookShelf is open so little each month and requested that Ewick pass the suggestion along to the Friends that they work to expand its hours of operation. It looks bad to be mostly closed.

X. ADJOURNMENT - Motion to adjourn was made at 8:40 pm by Selden. Second by Mancini. Motion carried 5-0.

Respectfully submitted: David L. Ewick, City Librarian