

SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES
WEDNESDAY March 7, 2018, 7 PM
SOUTHFIELD ROOM

Present: Rose, McCollough, Cohen, Selman, Lowenberg, Ewick

- I. CALL TO ORDER – the meeting was called to order by President Rose at 7:00.
- II. ADOPTION OF THE AGENDA - *Motion to approve the agenda by Cohen. Second by Selman. Motion carried 4-0.*
- III. APPROVAL OF CONSENT AGENDA ITEMS - *Motion to approve the consent agenda by Cohen. Second by Selman. Motion carried 4-0.*
 - A. February 2018 Minutes
 - B. February 2018 Treasurer’s Report
 - C. Correspondence/Articles
- IV. FORMAL REQUESTS TO ADDRESS THE BOARD
 - A. None received.
- V. REPORTS
 - A. Director’s Report
 - a) Personnel –
 - a. Recent/in process hires (*positions open to outside individuals*):
 - i. Youth Intern – one application received. Interview scheduled for 3-12
 - ii. Librarian 1 – we have asked permission to hire 2 people
 - iii. Youth Division Coordinator –
 - b. Positions ready to be posted:
 - i. Technical Services Librarian 3
 - ii. ILS Librarian 2 - posted
 - b) Building
 - a. Window repair & replacement project – Lansing Glass begun installation of replacement windows. Approximately 8 have been replaced so far.
 - b. Storytime Room – still in discussion with Library Design Associates.
 - c. Exterior security lighting upgrade –complete. Looks wonderful.
 - d. Carpet – Will replace carpeting in several public areas of the Youth Room.
 - e. Audio/Visual upgrade – A request for bids through purchasing is complete. Project will involve replacing all the meeting room AV equipment (projectors, screens, microphones, etc.).

- f. Fire Panel – City Facilities has agreed to work with National Time & Signal to upgrade our fire panel.
- c) Upcoming Programs
 - a) Fake News program tonight at 7:00
 - b) DMC Hip & Knee Pain program tonight at 6:00
 - c) Friends of Michigan Libraries (FOML) Spring training March 8-9
 - d) Learn to Hustle March 10 at 1:00 pm
 - e) Friends of the Library Author’s Tea – March 11 at 1:00 (*regis. required*)
 - f) Internet Basics class – March 13 at 10:00
 - g) Battle of the Books – March 13-14
 - h) DIA Director – March 14 at 6:30 pm
 - i) Taking your Job Search by Storm – March 21 at 1:30
 - j) Tech Talk – March 21 at 7:00
 - k) Jazz & Blues concert – March 21 at 6:30
 - l) Hoarding Disorder discussion – March 24 at 1:00
 - m) Spell Bowl – March 28
- d) Displays for March highlight Women’s History Month

VI. BUSINESS

- A. Board would like to do something to provide a “thank you” to staff. Ewick was asked to explore options for a future meeting discussion.
- B. Board photos – tabled until April.
- C. Exploration of non-career wage increase – Ewick is gathering data.

IX. COMMENTS

- VII. ADJOURNMENT *Motion to adjourn was made at 7:57 pm by McCollough. Second by Cohen. Motion carried 4-0.*

**Next Southfield Public Library Board meeting is scheduled for
Wednesday, April 11, 2018 at 7pm.**