SOUTHFIELD PUBLIC LIBRARY BOARD
REGULAR MEETING MINUTES
WEDNESDAY March 7, 2018, 7 PM
SOUTHFIELD ROOM

Present: Rose, McCollough, Cohen, Selman, Lowenberg, Ewick

I. CALL TO ORDER – the meeting was called to order by President Rose at 7:00.

II. ADOPTION OF THE AGENDA - Motion to approve the agenda by Cohen. Second by Selman. Motion carried 4-0.

III. APPROVAL OF CONSENT AGENDA ITEMS - Motion to approve the consent agenda by Cohen. Second by Selman. Motion carried 4-0.
A. February 2018 Minutes
B. February 2018 Treasurer’s Report
C. Correspondence/Articles

IV. FORMAL REQUESTS TO ADDRESS THE BOARD
   A. None received.

V. REPORTS
   A. Director’s Report
      a) Personnel –
         i. Recent/in process hires (positions open to outside individuals):
            a. Youth Intern – one application received. Interview scheduled for 3-12
            b. Librarian 1 – we have asked permission to hire 2 people
            c. Youth Division Coordinator –
      b) Positions ready to be posted:
         i. Technical Services Librarian 3
         ii. ILS Librarian 2 - posted
   b) Building
      a. Window repair & replacement project – Lansing Glass begun installation of replacement windows. Approximately 8 have been replaced so far.
      d. Carpet – Will replace carpeting in several public areas of the Youth Room.
      e. Audio/Visual upgrade – A request for bids through purchasing is complete. Project will involve replacing all the meeting room AV equipment (projectors, screens, microphones, etc.).
f. Fire Panel – City Facilities has agreed to work with National Time & Signal to upgrade our fire panel.

   c) Upcoming Programs
   a) Fake News program tonight at 7:00
   b) DMC Hip & Knee Pain program tonight at 6:00
   c) Friends of Michigan Libraries (FOML) Spring training March 8-9
   d) Learn to Hustle March 10 at 1:00 pm
   e) Friends of the Library Author’s Tea – March 11 at 1:00 (regis. required)
   f) Internet Basics class – March 13 at 10:00
   g) Battle of the Books – March 13-14
   h) DIA Director – March 14 at 6:30 pm
   i) Taking your Job Search by Storm – March 21 at 1:30
   j) Tech Talk – March 21 at 7:00
   k) Jazz & Blues concert – March 21 at 6:30
   l) Hoarding Disorder discussion – March 24 at 1:00
   m) Spell Bowl – March 28

d) Displays for March highlight Women’s History Month

VI. BUSINESS
A. Board would like to do something to provide a “thank you” to staff. Ewick was asked to explore options for a future meeting discussion.
B. Board photos – tabled until April.
C. Exploration of non-career wage increase – Ewick is gathering data.

IX. COMMENTS

VII. ADJOURNMENT Motion to adjourn was made at 7:57 pm by McCollough. Second by Cohen. Motion carried 4-0.

Next Southfield Public Library Board meeting is scheduled for Wednesday, April 11, 2018 at 7pm.